



TOWN COUNCIL REGULAR MEETING

Wednesday, October 20, 2021 at 6:00 pm

**Springerville Town Council Chambers - 418 E. Main St.
Springerville, AZ 85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

TOWN COUNCIL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

2. ROLL CALL:

Members of the Town Council or Legal Counsel that are unable to be present in person at a scheduled Council meeting, may participate in the meeting by telephone or video conference.

3. PUBLIC PARTICIPATION:

Non-agenda items presented during the public participation portion of this agenda cannot be acted on at this time by the Council. Individual council members may ask questions of the public or ask staff to review the matter, or defend themselves, but are prohibited by State of Arizona Open Meeting Laws from discussing the item among themselves until the item is noticed according to open meeting requirements as an agenda item. The Chair MAY allow public comment on agenda items and will limit time of discussion to 3 minutes per person no longer than 10 minutes per topic.

4. COUNCIL, MANAGER AND STAFF REPORTS:

Summary reports will be given on the items listed and no action will be taken on any matters mentioned in the summary unless listed in the agenda. (A.R.S. 38.431.02(k))

- a. Mayor & Council Reports: Summary Updates on committee meetings.**
- b. Manager Christopher Collopy: Summary Updates & presentation(s)**

c. Staff Reports: Summary Updates

5. CONSENT ITEMS:

- a. Consider approval of NACOG Area Agency on Aging contract update.
- b. Consider approval of the Annual NACOG headstart contract.
- c. Consider approval of September 24, 2021, Special Council Meeting Minutes.
- d. Consider approval of September 22, 2021, Special Council Meeting Minutes.
- e. Consider ratification and approval of accounts payable register from 9/14/2021-10/12/2021.

6. OATH OF OFFICE- NEW TOWN MANAGER:

Mayor Hanson will administer the Oath of Office for Christopher Collopy, the new Town manager.

7. PUBLIC HEARINGS:

- a. Liquor License Application - Safire Restaurant
- b. Fee Schedule Changes - Event Rentals & Casa Tours

OLD BUSINESS

None

NEW BUSINESS

8. AIRPORT LEASE AGREEMENT:

Discussion and possible action on a 20 year lease agreement with the Moreman Family Trust to build a foot hanger on space A5.

9. Liquor License Application:

Discussion and possible action on the liquor license application from Miguel Gonzalez Toquinto dba The Safire Restaurant.

10. RESOLUTION 2021-R008:

11. RESOLUTION 2021-R007:

Discussion and possible action on Resolution 2021-R007, regarding the submission and acceptance of the Indian Gaming Revenue Sharing Grant on behalf of the Round Valley Boys and Girls Club.

12. EXECUTIVE SESSION:

Discussion and possible action to enter into Executive Session pursuant to A.R.S. § 38 431.03 (A) (3) (4) for updates on pending (historical) notices of claim against the town and the One AZ Opioid Settlement . No Action will be taken in Executive Session .

13. POSSIBLE ACTION AS A RESULT OF EXECUTIVE SESSION:

14. ADJOURNMENT:

Submitted by: _____

Posted by: _____

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read during the call to the public. All comments must be submitted by 5:00 p.m. on the day of the meeting.

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Contact: Kelsi Miller, Town Clerk (kmiller@springervilleaz.gov (928) 333-2656 x 224) | Agenda published on 10/14/2021 at 8:31 AM



Town Council Agenda Staff Report

AIRPORT MANAGER'S REPORT

October 10, 2021

1. Recent Fuel Sales

a. September 2021: 6,288.97 gallons (\$23,857.09)

2. Recent Traffic Operations

a. September 2021

354 Total

8 Local, 205 Itinerant, 137 Air Taxi, 4 Military

350 GA, 4 Military

102 Medevac

42% Business Related

19% Based / 81% Transient

77 Fuel Purchases

3. ACIP Projects:

Runway 3/21 Reconstruction (Design): The first draft of the environmental technical report was received on June 30, 2021 and has been submitted to FAA for review.

APMS Runway 3/21 Overlay: Construction is complete.

4. Comments

Our current based aircraft count is 9.

Building permits have been issued for two private hangars and construction should begin soon.

Two additional builders have committed to building hangars. (One private, one commercial medevac operator). They will fit into the environmental study that has already been conducted, so there should be no delay.

Raven Aerostar Technical Solutions will be conducting high altitude balloon launches from the airport the week of October 10-16.



Town Council Agenda Staff Report

10-2021

Mayor & Council Report for Community Development

Multiple Building Permits issued.

Multiple Building Inspections.

Multiple C of O Inspections.

Updating the Medical Marijuana Ordinance

Public Hearing- Planning and Zoning Meeting on 10-12-2021 (6 pm)

- 2nd Public Hearing- Conditional Use Permit for 279 South Mountain Ave- Apache County Dispensary LLC-
The Planning and Zoning Commission denied the CUP.

Public Hearing- Planning and Zoning Meeting 10-27-2021(6 pm)

- 2nd Public Hearing- Ordinance for Marijuana Establishments (Medical & Adult Use)

Planning and Zoning is currently working on,

- Updating the Zoning Map
- Creating addresses for properties

Updated Arizona Department Housing monthly reports.

Valuations reported to the Apache County Assessors.

Multiple phone calls on a daily basis about zoning for land sales and home/ business sales.

Limited Code Enforcement (custom.



Town Council Agenda Staff Report

COMMUNITY SERVICES DEPARTMENT REPORT October, 2021

ADMINISTRATIVE:

We have hired a Community Outreach Assistant, Tomasa Lozoya, for the University of Arizona's Supplemental Nutritional Assistance Program grant. We will be providing several new programs through this grant to include: Safe Routes - Walk to School Program for the local elementary schools, Nutrition Education classes for children Pre-K – 8th grade, and Nutrition and Physical activities for seniors.

Our End of Summer Party – Luau was a big hit. Tony, one of our Title V staff, built a Tiki Hut for us to serve tropical drinks, we had Hawaiian skewers and tropical fruit. The Seniors played Luau Bingo and a few other games and really enjoyed their time out in the sun. Our next planned event will be costume party on October 28th.

Our meal services have been very steady, serving 240 meals in the dining room in September and delivering 184 meals to homebound participants. We also prepared 1,444 Head Start meals for the month of September.

Our transportation services have been quite the hit in the past few weeks. We continue to provide daily services in the local area and two trips to Show Low each month. In addition, we had two "field trips" recently. We provided a trip to Glenwood's Cat Walk on October 2nd and another trip to Dolly Steamboat on October 8th. The seniors who participated had a great time and are looking forward to a trip to Laughlin in November.

Financial/Statistical Reports and Grants completed for the following grants/contracts:

Aging & Adult Congregate Meals

Aging & Adult Meals on Wheels

Aging and Adult Transportation Services

Arizona Long Term Care (ALTCS) Meal Program

Senior Community Senior Employment Program (SCSEP)

St. Mary's Senior Citizens Food Box Program

United Food Bank Community Food Box Distribution

Emergency Food & Shelter Program

Low Income Home Energy Assistance Program (LIHEAP)

U of A Cooperative Extension/ Snap-Ed Grant – Submitted and Awarded

Please be sure to add our Facebook page to your list, "Round Valley Community Services & Senior Center" and if you are interested in receiving our monthly newsletter, please let me know so that I can email a copy to you.

Respectfully Submitted,
Robin Aguero



Town Council Agenda Staff Report

September – Community Assistance and Senior Services Counts:

Senior Services		Low Income Assistance Services	
Congregate Meals	240	Food Commodity Box (households)	341
Home Delivered Meals	184	Rental Assistance	3
Long Term Care Meals	46	Adult Diapers	4
Indigent Meals	46	Fuel Cards	12
Total Meals Served	516	LIHEAP	15
Senior Food Boxes	123	Bus Pass	1
Pet Food Bags Delivered	6	Senior Equipment	2
Transportation Units	126	Food Essentials	7
Volunteer Hours	108	HEAD START Meals served	1444





Town Council Agenda Staff Report





Town Council Agenda Staff Report

Springerville Fire Department Council Report October 20th 2021

1. Springerville Fire Department Statistics 2021

Quarter 1 Jan. 1-Mar. 31	2021
Burn Permits Issued	6
Calls For Service	61
Breakdown of Calls For Service	
Fire and Fire Related	3
Prescribed Burns	2
Medical	22
MVA	5
Wildland Assignments	0
Good Intent Call	5
Service Calls	9
Inspections	2
Hazardous Conditions	2
False Alarms	10

Quarter 2 Mar. 31-June 30	2021
Burn Permits Issued	2
Calls For Service	55
Breakdown of Calls For Service	
Fire and Fire Related	9
Prescribed Burns	0
Medical	9
MVA	7
Wildland Assignments	1
Good Intent Call	8
Service Calls	12
Inspections	3
Hazardous Conditions	1
False Alarms	7



Town Council Agenda Staff Report

Quarter 3 July 1-Sep. 30	2021
Burn Permits Issued	12
Calls For Service	64
Breakdown of Calls For Service	
Fire and Fire Related	1
Prescribed Burns	2
Medical	14
MVA	5
Wildland Assignments	0
Good Intent Call	1
Service Calls	15
Inspections	1
Hazardous Conditions	1
False Alarms	15
Quarter 3 Oct. 1-Dec. 31	2021
Burn Permits Issued	1
Calls For Service	6
Breakdown of Calls For Service	
Fire and Fire Related	1
Prescribed Burns	0
Medical	2
MVA	1
Wildland Assignments	0
Good Intent Call	0
Service Calls	1
Inspections	0
Hazardous Conditions	0
False Alarms	0

2. The Fire Department has moved a majority of its equipment into 225 east Main Street and is operational out of the new building. There are still some items that need to be moved from the old FD location. Still some renovation going on in the new building to finish things up.
3. Springerville Fire Departments call volume is now over the previous three years (2018 Calls 146, 2019 Calls 172, 2020 calls 160). We are having trouble staffing trucks for calls due to our volunteers work schedules. We have seen an increase in almost every type of call throughout the year and don't expect it to subside.
4. Engine 1542 was towed to Velocity Truck Centers in Phoenix for repairs and is being worked on currently. Our reserve Engine 1541 is in service as its backup until we get it back.
5. Springerville Fire Department participated in Fire Prevention Week October 4th - 8th at our local schools and daycares it was very successful working with Eagar Fire Department, Local USFS, and Arizona Dept. of Forestry and fire Management; there were many compliments.



Town Council Agenda Staff Report



Town Council Agenda Staff Report

Report for September 2021

Springerville Heritage Center & Casa Malpais Archaeological Park

- Visitor count in September for the Heritage Center was estimated to be approximately 314 visitors. Although visitor flow was fairly steady throughout the month, visitor count was down from this same time the past two years.
- Revenue generated in September from Casa Malpais site tours was \$474.
- The Rim Chapter of the Arizona Archaeological Society booked a private tour of the Casa Malpais site on September 18th. Approximately 17 members joined this tour. The group also toured the Sipe White Mountain Wildlife area later in the afternoon, had a group dinner at Avery's, stayed overnight in local motels, then toured the Amity Pueblo site in Eagar on Sunday morning.
- The annual Rib Burn was held over Labor Day weekend in the park behind the building, with the judges utilizing the Udall-Johnson meeting room inside the Heritage Center. This event seemed to have very high attendance, with the back and front parking areas being full all day - along with nearby neighborhood streets.
- The annual Round Valley Fall Festival will be held this Saturday, October 16th from 10 am – 2 pm in front of the Heritage Center (see attached flyer). Normally a 2-day event, this will be only a 1-day event again this year, as some community members still prefer not to participate in group events (due to Covid concerns) and therefore we expect less attendance than in previous years. We will have the popular pumpkin carving contest, along with a few games and vendors/community partners offering goods, information and demonstrations. This year we are also adding a "cake walk" activity, which we haven't done in the past.

Round Valley Fall Festival & Pumpkin Carving Contest
Saturday, October 16th from 10 AM - 2 PM
Springerville Heritage Center - 418 East Main Street

Please join us for the annual Round Valley Fall Festival & Pumpkin Carving Contest!

SEEKING VENDORS & COMMUNITY PARTNERS to offer products, demonstrations and community information. If you would like to sign-up to be a vendor/community partner, please call 928-333-2656, ext 230 or email to: sseils@springervilleaz.gov

To enter the Pumpkin Carving contest, please carve your pumpkin at home and bring your CARVED pumpkin, along with the entry form below to the Heritage Center located at 418 East Main Street by 10:00 AM on Saturday, October 16th. Judging will take place at 12 noon, but the public is invited to cast ballots for the "People's Choice" category between 10-11:30 AM.

All ages are welcome to enter. Prizes will be awarded for the various judging categories in each age group. Free pumpkins for the contest will be available at the Heritage Center from Tuesday-Friday, October 12-15 between 9 AM - 3:30 PM (while supplies last) or you can use your own pumpkin. NOTE: Limit of 2 free pumpkins per family. More family members are welcome to enter the contest, but will need to provide their own pumpkins.

Age groups:

9 & under

10 - 17

18 & up

Judging Categories:

Funniest

Scariest

Cutest

Most creative

People's choice



Fall photo booths will be set up to take fun photos with your family & friends!

For questions please call: 928-333-2656, ext 230 or email to: sseils@springervilleaz.gov

PUMPKIN CARVING CONTEST ENTRY FORM

Name: _____ Age: _____

Judging Category (circle one): Funniest Scariest Cutest Most Creative

Phone: _____ City/Town of Residence: _____



Town Council Agenda Staff Report

Springerville Police Department Agenda Items and staff report

1. Springerville Police Department 2021 Stats

	August	September	Total
Calls for service:	153	159	312
Self-initiated Calls	32	60	92
Citizen:	8	6	14
Agency Assist:	39	62	101
Speed citations:	7	6	13
Nonmoving	0	0	0
Crim Speed:	0	0	0
Total traffic citations:	7	6	13
Verb warning:	20	10	30
Traffic Accidents	6	2	8
Written Warning:	10	7	17
DUI	0	1	1
Felony Cases	16	15	31
Misdemeanor	30	16	46
DV	14	4	18
Arrests	12	8	20

2. We are waiting for a final approval for the CARESAZ grant. This industrial size incinerator will allow us to properly dispose of dangerous drugs collected as evidence and prescription medication/drugs collected in our prescription drug drop off box.
3. We have submitted for a NCHIP grant (National Criminal History Improvement Program). The project title is "Information Technology and Communication." This grant

will allow us to upgrade our computer software and purchase much needed up-to-date equipment.

4. We are actively looking to hire a sergeant and two new police officers.
5. Officer Daniel Walker has put in a notice of resignation. He is unclear on the exact time he will be leaving.
6. The Police Department will be participating in the Round Valley Community Day of Service Saturday October 23, 2021.



Town Council Agenda Staff Report

10-2021

Mayor & Council Report for Public Works

Projects Completed in September/ October 2021

- Street sweeping
- Pothole repairs
- Multiple sewer call outs (plugged sewer lines)
- Multiple water turn on and off
- Water meter reads
- Water meter replacements
- Multiple water break/ repairs
- Street light repairs
- Cemetery- Funerals
- Blading Hooper Ranch Road/ Becker Lake Rd/ Cemetery Hill
- Voigt Well- electrical issues resolved
- New hire- Maintenance 1

Projects Working On

- WIFA- Water projects
- WIFA- Sewer Projects
- Hot patching multiple roads (water repairs)
- Meter installs (Town)
- Hopi Adjudication Lawsuit
- Water meters for all wells (WIFA)
- Lift station meters (WIFA)
- Well rehab- Wilkins well (WIFA)
- Booster Station Control Replacement (WIFA)
- Water and sewer line replacement- planning the next project (WIFA)
- Painting the Senior Center
- Sidewalk repairs/ replacement
- Hiring 1 open positions

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Kelsi Miller / Town Clerk
DATE: 10/20/2021
SUBJECT: Consent Item(s)

SUGGESTED MOTIONS:

I move we adopt consent items 5a, 5b, 5c, 5d and 5e as presented.

OR

I move we do not approve or we table the consent items until next meeting.

STAFF REPORT

Please see attached documentation.



Northern Arizona
Council of Governments
Apache • Coconino • Navajo • Yavapai



Area Agency On Aging

Town of Springerville - Round Valley Senior Center

1. TOTAL PROGRAM COSTS \$62,792	2. CONTRACT NUMBER 202213451NTR	3. EFFECTIVE DATE July 1, 2021	4. EXPIRATION DATE June 30, 2022
5. NACOG PROGRAM & PROGRAM DIRECTOR Area Agency on Aging - NACOG Mary Beals-Luedtka		6. CONTRACTOR: NAME, ADDRESS Town of Springerville 356 S. Papago Street Springerville, AZ 85939	
7. TYPES OF SERVICES & COUNTY Services to the Elderly - Apache County Congregate and Home Delivered Meals		8. CONTACT PERSON Robin Aguero, Community Services Director (928) 333-2516 ext. 222 raguero@springervilleaz.gov	
9. ORIGINAL <input type="checkbox"/>	AMENDMENT <input checked="" type="checkbox"/>	PROVISIONAL <input type="checkbox"/>	
10. CONTRACTOR REPRESENTS: <input type="checkbox"/> STATE AGENCY <input type="checkbox"/> EDUCATIONAL INSTITUTION OR DISTRICT <input type="checkbox"/> NON-PROFIT CORPORATION, AZ <input type="checkbox"/> COUNTY AGENCY <input checked="" type="checkbox"/> MUNICIPALITY <input type="checkbox"/> OTHER _____			
11. COMMENTS: As of November 1 Congregate increased to \$9/meal and HDM to \$10/meal			12. CONTRACT AMOUNT \$56,512

SUBCONTRACTOR agrees to perform all services set forth in the NACOG AAA Contractual Provisions Packet, for the considerations stated herein. The rights and obligations of the parties to this Contract shall be subject to and governed by the General Provisions, OMB Uniform Guidance, Terms & Conditions, Scope(s) of Work, Israel Boycott Certification, RFP, and all other attachments to the NACOG AAA Contractual Provisions Packet as amended and any specifications or other provisions which are made a part of this Contract by reference or otherwise. All other attachments to the NACOG AAA Contractual Provisions Packet as amended shall govern any additional funding sources identified and incorporated into this Contract by NACOG AAA. Amendments signed by each of the parties and attached are hereto adopted by reference as part of this Contract as if set out herein. Any subcontractors of the Subcontractor are subject to the same stipulations as the Subcontractor.

	NACOG AREA AGENCY ON AGING
SIGNATURE OF AUTHORIZED INDIVIDUAL	SIGNATURE OF EXECUTIVE DIRECTOR
TYPED NAME:	TYPED NAME: Chris Fetzer
TITLE:	TITLE: Executive Director
DATE:	DATE:



Town of Springerville - Round Valley Senior Center

The method of compensation governing this contract shall be:

- Fixed Price with Price Adjustment
- Fixed Unit Rate
- Combination of Fixed Price w/Adjustment and Fixed Unit Rate

A. NACOG AAA reserves the right to transfer funds between Providers within the same county within the same services based on level of service.

B. There is a 10% match required by provider which is reflected in the Provider Units and Total Cost of Service.

C. Funded units reflect 90% of invoiced units up to the Contracted Total Units per Month. If less than the contracted units are served in a month, the 10% match will be deducted from the total.

D. Unused funds from July through October will transfer to the November through June amended contract.

FIXED UNITS RATE AND REQUIRED MATCH FOR July 1, 2021 - JUNE 30, 2022

Services	Dates	NACOG Funded Units	Provider Units (10%)	Unit Rate	Total Cost of Service	Reimbursement Ceiling
Congregate Meals	Jul-Oct	804	88	\$8.00	\$7,136	\$6,432
	Nov-Jun	2,408	264	\$9.00	\$24,048	\$21,672
Home Delivered Meals	Jul-Oct	712	80	\$9.00	\$7,128	\$6,408
	Nov-Jun	2,200	248	\$10.00	\$24,480	\$22,000
Sub-Totals					\$62,792	\$56,512

CONTRACTED MONTHLY ALLOCATIONS FOR JULY 1, 2021 - JUNE 30, 2022

Services	Dates	Reimbursement Ceiling - Units	10% Match	Contract Total	Reimbursement Ceiling
Congregate Meals	Jul-Oct	201	22	223	\$1,608
	Nov-Jun	301	33	334	\$2,709
Home Delivered Meals	Jul-Oct	178	20	198	\$1,602
	Nov-Jun	275	31	306	\$2,750

The Nutrition subcontractor may be asked to provide congregare and home delivered meals under a public health emergency for the COVID-19 virus. These meals are not subject to the normal contract limits or 10% match requirements, and do not affect the contract limit and match for regular or wait-listed meals. Reimbursement for these meals is dependent on state and federal funding.

STANDARD AGREEMENT TO PROVIDE FOOD SERVICE

BETWEEN A CHILD CARE INSTITUTION AND A CATERER

2021-2022

This agreement (“Agreement”) is entered into on October 1, 2021 by and between **Northern Arizona Council Of Governments Head Start CTD #03-26-02-000** (“Institution”) and **TOWN OF SPRINGERVILLE** (“Caterer”) for meals in accordance with the rules and regulations of the Child and Adult Care Food Program (CACFP). The total estimated contract amount is: **\$45,000**.

BACKGROUND

Whereas, it is not within the capability of the Institution to prepare specified meals under the **Child and Adult Care Food Program (CACFP)**;

Whereas, the facilities and capabilities of the Caterer are adequate to prepare and deliver specified meals to the Institution’s facility(ies); and Whereas, the Caterer is willing to provide such services to the Institution on a Fixed-price contract basis.

Therefore, both parties agree as follows:

AGREEMENT

1. Terms and Conditions

- 1.1. **Duration:** This Agreement shall become effective after both parties sign it and Arizona Department of Education (ADE) approves it. The Caterer shall provide meals during the period beginning on **October 1, 2021** and ending on **September 30, 2022**.
- 1.2. **Food Services:** The Caterer agrees to prepare **breakfast/lunch** for delivery and/or serving to the site(s) specified in Paragraph 1.3, per the required menu planning option specified in Section 2.1. The Institution has approved the menu, which is incorporated into this Agreement by this reference.
- 1.3. **Service Site(s):** For the purpose of this Agreement, the Caterer shall make and deliver meals that comply with the CACFP and this Agreement to the food service site(s) **at the following location(s): Round Valley Head Start**.
- 1.4. **Delivery Requirements:** The Caterer shall make deliveries of the meals only to the authorized Site(s) specified in Paragraph 1.3 within the hours and on the days designated below. The Caterer shall make deliveries **on the following day(s) and time(s): Monday-Thursday @ 10:30 AM**.
- 1.5. **Meal Prices:** The Caterer’s price for each meal type as based on the Institution’s written estimate of meals needed, except as provided in Section 2.2.6. The prices shall be firm for the term of the contract.
 - Each Breakfast meal is \$ **1.99**
 - Each Lunch meal is \$ **3.48**
 - Each Snack meal is \$ **N/A**
 - Each Supper meal is \$ **N/A**

2. Program Regulations

- 2.1. **Meal Pattern and Food Preparation:**
 - 2.1.1. The Caterer shall assure that each meal provided to the Institution under this Agreement meets the minimum requirements as to the meal pattern and nutritional content as specified and approved by the CACFP.



2.1.2. All meals served under the Program shall meet the requirements of 7 CFR 226.20. [7 CFR 226.6(i)(10)]

2.1.3. The Caterer shall work with the Institution regarding requests made to meet USDA and ADE menu and meal pattern best practices.

2.1.4. All breakfasts, lunches, and suppers delivered for service in outside-school-hours care centers shall be unitized, with or without milk, unless the SA (State Agency) determines that unitization would impair the effectiveness of food service operations. For meals delivered to child care centers and day care homes, the SA (State Agency) may require unitization, with or without milk, of all breakfasts, lunches, and suppers only if the SA (State Agency) has evidence indication that this requirement is necessary to ensure compliance with 7 CFR 226.20. [7 CFR 226.6(i)(11)]

2.1.5. The Caterer shall not subcontract any portion of this Agreement.

2.2. Menu Preparation and Approval:

2.2.1 The Caterer must provide menus to the Institution on a weekly basis if no cycle menus are used; or, if cycle menus are used, they must be furnished monthly or as the cycle runs. [7 CFR 226.6(i)(4)]

2.2.2. The Caterer shall provide the Institution, for approval, a proposed menu for the designated operational period at least **10 business days** prior to the beginning of the period to which the menu applies.

2.2.3. The Institution shall notify the Caterer in writing within **5 business days** of receipt of the next period's proposed cycle menu, of any changes, additions, or deletions.

2.2.4. Any changes to the menu made after Institution approval must be agreed upon by the Institution and documented on the menu records. Menu items may be adjusted in writing by the mutual consent of both parties.

2.2.5. The Caterer shall adjust the menus at the request of the Institution whenever the Institution determines certain items to be unacceptable. Such items can be determined to be unacceptable because of

- (1) a monotonous diet resulting from items served frequently or the similarity to other items;
- (2) the nutritional needs of the participants;
- (3) susceptibility to spoilage; or
- (4) excessive waste resulting from unpopularity of items with participants.

2.2.6. The Institution shall be responsible for informing the Caterer of its reasons for determining that a meal is unacceptable in writing within forty-eight (48) hours of when the meal is delivered to the site.

2.2.7. Such adjustments shall be made at the earliest convenience of both parties, but in no instance later than one week after request, except that in the case of spoilage, adjustment shall be made in such a manner that the participants in attendance on the day spoilage is discovered shall receive acceptable meals meeting meal requirements.

2.3. Meal Accommodations:

2.3.1. The Institution is required, based on Federal law and USDA regulations, to make reasonable modifications to accommodate participants with disabilities. Modifications would include providing special meals, at no extra charge, to participants with a disability when the disability restricts the participant's diet. Modification requests shall be supported by a written statement in accordance with CACFP program policies, signed by a licensed healthcare professional per HNS 11-2015. If the modification can be made while adhering to the CACFP meal pattern, the modification must be supported by the CACFP Participant Menu Modification Form and can be signed by a parent or guardian.



2.3.2. The Institution and the Caterer shall work together to implement procedures for parents or guardians to request modifications to meal service for participants with disabilities and to resolve grievances. [7 CFR 15b.25 and 7 CFR 15b.6(b)]

2.4. Meal Delivery:

2.4.1. The Caterer's meal delivery vehicle must be adequately constructed so as to protect the food, foodservice equipment, and utensils from contamination at all times during transportation. The delivery vehicle interior surfaces must be clean at all times during transportation of meals.

2.4.2. During the transportation of meals, hot foods that are temperature controlled for safety, must be kept at a minimum temperature of 135° F at all times.

2.4.3. During the transportation of meals, cold foods that are temperature controlled for safety, must be kept at or below 41° F at all times and be transported in containers capable of maintaining temperatures at or below 41° F.

2.4.4. The Caterer must monitor and document temperatures of menu items prior to transport, upon arrival, and at the time of serving. A temperature log for each menu item served must be completed daily and maintained. The Caterer's temperature log must be made available to the Institution when requested.

2.5. Meal Estimates:

2.5.1. The Institution shall provide in writing, before the first day of operation, a reasonably accurate estimate of the number of meals to be delivered to the Institution each day.

2.5.2. The Caterer shall allow the Institution to increase or decrease the number of meal orders, as needed, when the request is made in writing within **24 hours** of the scheduled delivery time.
[7 CFR 226.6(i)(9)]

2.5.3. Errors in meal order counts made by the Institution shall be the sole responsibility of the Institution.

2.6. Menu Records and Documentation: [7 CFR 226.15(e)]

2.6.1. The Caterer shall maintain full and accurate records/production worksheets that document:

- (1) The menus provided to the Institution during the term of the agreement;
- (2) A listing of all components of each meal; and
- (3) An itemization of the quantities and portion sizes of each component used to prepare each meal.

2.6.2. The Caterer agrees to provide meal preparation documentation by using yield factors for each food item as listed in the USDA Food Buying Guide when calculating and recording the quantity of food prepared for each meal.

2.6.3. The Caterer shall also maintain and make available:

- (1) Recipes, Nutrition Facts labels, and any necessary Child Nutrition (CN) labels or product specification sheets related to the menus served;
- (2) Records of nutrition information for whole grain rich foods, breakfast cereals, and yogurts. See Exhibit A for specific record types. [HNS Memo #27-2018];
- (3) Such cost records as invoices, receipts, or other documentation that exhibit the purchase, or otherwise availability to the Caterer, of the meal components and quantities itemized in the meal production records; and
- (4) On a daily basis, an accurate count of the number of meals, by meal type, prepared for and delivered to the Institution. Meal count documentation must include the number of meals requested by the Institution in writing.



2.7. Records:

2.7.1. The Caterer shall retain all records related to this Agreement in its possession for five (5) years after the expiration of the Agreement.

2.7.2. The Caterer shall make books and records pertaining to operations under this Agreement available to the Institution at any reasonable time. The records are subject to inspection or audit by a certified public accountant hired by the Institution, representatives of the Arizona Department of Education (ADE), the US Department of Agriculture (USDA), the US General Accounting Office, and the USDA Office of Inspector General (OIG) at any reasonable time and place.

2.7.3. The Institution shall have the right, at its expense, to inspect and audit the books and records of the Caterer to verify its performance and expenses submitted under this Agreement. Inspection shall take place during normal business hours at the Caterer's place of business.

2.7.4. The Institution shall assure records are being completed daily and kept on file.

2.8. Health Certification and Safety:

2.8.1. The Institution must have the County required number of Food Safety Inspections completed at each site in which meals are served.

2.8.2. The Caterer must have the County required number of Food Safety Inspections completed every year at the facility in which meals are prepared. The Caterer shall maintain this health certification for the duration of the agreement. **The Caterer must provide a copy of the current health inspection with this agreement.**

2.8.3. The Caterer shall provide the Institution with copies of the current health inspections. The Caterer also agrees to notify the Institution of the results of any health inspection that is made during the duration of this agreement.

2.8.4. The Caterer shall maintain, in the storage, preparation, and service of food, proper sanitation and health standards in conformance with all applicable State and local laws and regulations and comply with the food safety requirements.

2.8.5. The Caterer shall assure that all food is properly stored, prepared, packaged, and transported. In addition, any substance that the food contacts or which is used in conjunction with the food shall be so handled as to assure that it does not become contaminated. [7 CFR 226.6(i)(3)]

2.9. Licenses:

2.9.1. The Caterer shall maintain, in current status, all Federal, State, and local licenses and permits required for the operation of the business conducted by the Caterer.

2.9.2. The Caterer must have a State or local "Permit to Operate" for any facility where it prepares meals. The Caterer shall maintain a current "Permit To Operate" for the duration of the agreement. **The Caterer must provide a copy of the Permit to Operate with this agreement.**

2.10. Invoicing/Payment:

2.10.1. The Caterer shall present to the Institution an invoice accompanied by reports no later than the **15th** day of each **month** which itemizes the previous period's delivery.

2.10.2. The Institution shall pay the Caterer by the **30th** day of each **month** the full amount as presented on the itemized invoice.

2.10.3. The Institution shall pay the Caterer for all meals delivered when due in accordance with the Agreement.



2.10.4. The Institution shall notify the Caterer within forty-eight (48) hours of receipt of any discrepancy in the invoice.

2.10.5. No payment shall be made for meals that are spoiled or unwholesome at the time of service, do not meet specifications developed for each food component specified in 7 CFR 226.20, or do not otherwise meet the requirements of this Agreement.

2.10.6. No deduction in payment shall be made by the Institution unless the Institution notifies the Caterer in writing within forty-eight (48) hours of the meal service for which the deduction is to be made, specifying the number of meals for which a deduction is to be made and describing the reasons for the deduction.

2.10.7. The Caterer agrees to forfeit payment for meals which are not ready within one (1) hour of the agreed upon delivery time, are spoiled or unwholesome at the time of delivery, or do not otherwise meet the meal requirements contained in this Agreement.

2.10.8. In cases of nonperformance or noncompliance on the part of the Caterer, the Caterer shall pay the Institution for any excess costs the Institution incurs by obtaining meals from another source. [7 CFR 226.6(i)(7)]

Neither ADE nor USDA will assume any liability for payment of the difference between the number of meals prepared and delivered by the Caterer and the number of meals served by the Institution that are eligible for reimbursement. In addition, neither ADE nor USDA will be responsible for resolving issues of partial or non-payment per the terms of this Agreement.

2.11. Program Compliance: The Institution shall assure that the Caterer has a copy of 7 CFR 226.20, the Meal Pattern that is to be followed, and all other technical assistance materials pertaining to the food service requirements of the CACFP. The Institution will, within twenty-four (24) hours of receipt from ADE Health & Nutrition, advise the Caterer of any changes in the food service requirements.

2.12. Program Regulations: The Caterer shall be in conformance with the applicable portions of the Institution's agreement under the program. [7 CFR 226.6(i)(6)]

3. Specific Institution Responsibilities

3.1. Cleaning: The Institution shall be responsible for cleaning the eating areas daily.

3.2. Contract Documents: The Institution will work with the Caterer to prepare all contract documents.

3.3. Institution Representative Duties:

3.3.1. The Institution shall ensure that an Institution representative is available at each delivery site, at the specified time on each specified delivery day to receive, inspect, and sign for the requested number of meals. This individual will verify the temperature, quality, and quantity of each meal delivery.

3.3.2. The Institution assures the Caterer that this individual will be trained and knowledgeable in the record keeping and meal requirements of the CACFP and with local health and safety codes.

3.4. Procurement:

3.4.1. The Institution will maintain a written code of conduct that prohibits real or apparent conflict of interest and disciplinary actions that are to be applied for violations of such standards. [2 CFR 200.318(c)(1)]

3.4.2. The Institution will maintain written procurement procedures that ensure full and open competition exists to the maximum extent possible. [2 CFR 200.319]



3.4.3. The Institution will conduct all procurement for the Child Nutrition Programs in accordance with 2 CFR 200.318-326.

4. General Terms

- 4.1. Advice of Counsel: Each party acknowledges that, in executing this Agreement, such party has had the opportunity to seek the advice of independent legal counsel and has read and understood all the terms and provisions of this agreement. Arizona Department of Education (ADE) is not a party to any contractual relationship between the Institution and the Caterer. ADE is not obligated, liable, or responsible for any action or inaction taken by the Institution or the Caterer based on this agreement. ADE's review of the agreement is limited to assuring compliance with Federal and State procurement requirements and program regulations. ADE does not review or judge the fairness, advisability, efficiency, or fiscal implications of this agreement.
- 4.2. Affordable Care Act: The Caterer understands and agrees that it shall be solely responsible for compliance with the patient Protection and Affordable Care Act, Public Law 111-148 and the Health Care and Education Reconciliation Act, Public Law 111-152 (collectively the Affordable Care Act "ACA"). The Caterer shall bear sole responsibility for providing health care for its employees who provide service to the Institution as required by Federal or State law.
- 4.3. Agreement Modification, Nonperformance, or Default: This Agreement constitutes the entire understanding between the Caterer and the Institution with respect to the subject matter hereof and there is no other written or oral understandings or agreements with respect hereto. No variation or modification of the Agreement and no waiver of its provisions shall be valid unless in writing, signed by the duly authorized officers of the Institution and the Caterer, and approved by ADE. No assignment or transfer of this Agreement may be made, in whole or in part, without the prior written consent of the Institution.
- 4.4. Amendments to the Agreement: The parties cannot alter any provision in this Agreement that is required by any law, rule or regulation. The parties cannot otherwise amend or alter this Agreement, except as to minor, non-substantive provisions or issues that do not materially affect the scope of work or the cost of the Agreement. The parties must mutually agree, in a written document signed by both parties and attached to this Agreement, amend, add, or delete an Article or Appendix. Any amendment to this Agreement shall become effective at the time specified in the amendment and after ADE approves it.
- 4.5. Applicable Law: The law of the State of Arizona shall govern this Agreement.
- 4.6. Assignment: This Agreement may not be assigned by either party without the prior written consent of the other party.
- 4.7. Authority: The Institution is the responsible authority without recourse to USDA or ADE for the settlement and satisfaction of all contractual and administrative issues arising in any way from this agreement. Such authority includes, but is not limited to, source evaluation, protests, disputes, claims, or other matters of a contractual nature.
- 4.8. Civil Rights Compliance: The Caterer shall ensure compliance that in the operation of the Program, no participant shall be denied benefits or be otherwise discriminated against because of race, color, national origin, age, sex, or disability. State agencies and Institutions shall comply with the requirements of: Title VI of the Civil Rights Act of 1964; title IX of the Education Amendments of 1972; section 504 of the Rehabilitation Act of 1973; the Age Discrimination Act of 1975; the Americans with Disabilities Act; FNS Instruction 113-1, Civil Rights Compliance and Enforcement in School Nutrition Programs; Executive Order 13166; Sections VII, XII and Appendix B, USDA Guidance on Services for Persons with LEP; and Department of Agriculture regulations on nondiscrimination. [7 CFR 210.23(b)]
- 4.9. Construction and Effect: A waiver of any failure under this Agreement shall neither be construed as, nor constitute a waiver of, any subsequent failure. This Agreement supersedes all prior negotiations,



representations, or Agreements. The Article and Paragraph headings are used solely for convenience and shall not be deemed to limit the subject of the Articles and Paragraphs or be considered in their interpretation.

4.10. Contract Termination:

4.10.1. Either party may, at any time during the life of this Agreement, terminate this Agreement without cause by giving thirty (30) days written notice to the other party of its intention to do so.

4.10.2. The Institution may terminate this Agreement upon written notice if the Caterer fails to fully comply with the terms and conditions.

4.10.3. All notices to the Institution shall be addressed to the Institution at the address listed on the signature page, and all notices to the Caterer shall be addressed to the Caterer at the address listed on the signature page.

4.10.4. The Institution may terminate this Agreement under Arizona Revised Statutes 38-511 (Cancellation for conflict of interest - www.azleg.state.az.us/ars/38/00511.htm) for a violation of that statute. This notice complies with the requirements of that statute.

4.10.5. The Institution may, upon written notice of default to the Caterer, terminate the whole or any part of this Agreement in any one of the following circumstances:

- (1) If the Caterer fails to make delivery of meals, other agreed upon items (i.e. eating utensils, supplies, storage equipment), or to perform the services within the time specified herein; or
- (2) If the Caterer fails to perform any of the other provisions of this Agreement in accordance with its terms and does not correct such failure within forty-eight (48) hours after requested to do so.

4.10.6. Availability of Funds: The Institution may terminate this Agreement, without penalty, if its Governing Board fails to appropriate funds in subsequent fiscal years to support the program that is the subject of this Agreement. The Institution shall give the Caterer prompt written notice after it knows that funding will not be available. No liability shall accrue to the Institution in the event this provision is exercised, and the Institution shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

4.11. Employment: The Caterer shall comply with all applicable Federal, State, and local laws and regulations pertaining to wages, hours, conditions of employment, and nondiscrimination in employment. USDA is an Equal Opportunity Provider.

4.12. Energy Policy and Conservation Act: The Caterer shall meet the mandatory standards and policies relating to energy efficiency which are contained in the State Energy Conservation Plan issued in compliance with the Energy Policy and Conservation Act. (42 U.S.C. 6201) [Appendix II to 2 CFR 200(H)]

4.13. Equal Employment Opportunity: The Caterer shall comply with Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations (41 CFR Chapter 60). [Appendix II to 2 CFR 200(C)]

4.14. E-Verify Requirement: The Caterer shall comply with all Federal immigration laws and regulations relating to employees and shall comply with A.R.S. 23-214, Subsection A (After December 31, 2007, every employer, after hiring an employee, shall verify the employment eligibility of the employee through the E-Verify program.)

4.15. Indemnification:



4.15.1. The Caterer shall indemnify, defend and hold the Institution harmless against any loss of damage (including attorney's fees and costs of litigation) caused by the Caterer's negligent act or omission, theft by the Caterer's employees, or the negligent or intentional acts or omissions of the Caterer's agents or employees. The Caterer shall defend any suit against the Institution alleging personal injury or property damage arising out of the transportation of meals or other items to the Site(s) or out of the acts of the Caterer's employees, and any suit alleging bodily injury, sickness, or disease arising out of the consumption of the meals delivered by the Caterer to the Food Service Site(s), and shall be liable for any damages agreed to by the parties or awarded as a result of such litigation.

4.15.2. The Institution shall promptly notify the Caterer in writing of any claims against the Caterer or the Institution and, in the event a suit is filed, shall promptly forward to the Caterer all papers in connection therewith. The Caterer shall not incur any expense or make any settlement without the Institution's consent. However, if the Caterer refuses or neglects to defend any such suit, the Institution may defend, adjust, or settle any such claim, and the costs of such defense, adjustment, or settlement, including reasonable attorney's fees, shall be charged to the Caterer.

4.16. **Insurance:** During the term of this Agreement, the Caterer shall maintain insurance policies described below issued by companies licensed in Arizona with a current A.M. Best rating of A: VIII or better. The Caterer shall also name the Institution as additionally insured under the liability policy for the duration of the agreement. And upon request, the Caterer will provide the Institution with a certificate evidencing such insurance coverage.

- (1) Commercial General Liability insurance with a limit of not less than \$1,000,000 per occurrence for bodily injury, property damage, personal injury, products and completed operations, and blanket contractual coverage, including but not limited to, the liability assumed under the indemnification provisions of this Agreement; and
- (2) Business Automobile Liability insurance with a combined single limit for bodily injury and property damage of not less than \$1,000,000 each occurrence with respect to the Caterer's owned, hired, and non-owned vehicles; and
- (3) Workers' Compensation: The Caterer shall maintain a system of coverage for workers' compensation in conformance with applicable State law covering all of its employees who may be employed in connection with food service provided to the Institution.

4.17. **Non-Discrimination:** The Caterer shall comply with State Executive Order No. 99-4, 2000-4 and all other applicable Federal and State laws, rules and regulations, including the Americans with Disabilities Act. The Caterer shall not discriminate in either the provision of services, or in employment, against any person because of sex, race, disability, marital or family status, national origin, veteran's status, sexual preference, or religion. The Caterer agrees to comply with all applicable Federal and State laws, rules, regulations, and executive orders relating to non-discrimination, affirmative action, and equal employment opportunity.

4.18. **Payroll Taxes and Costs:** The Caterer shall pay its employees directly and shall withhold and pay all applicable Federal and State employment taxes and payroll insurance with respect to its employees, including an applicable income, social security, Medicare and employment taxes, and workers' compensation costs.

5. Caterer Certification Statements

5.1. **Certificate of Independent Price Determination:** The Caterer admits that all prices in this Agreement have been arrived at independently, without consultation, communication or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Caterer or with any competitor certification regarding non-collusion. ***Complete and submit Certificate of Independent Price Determination form, Exhibit A.***



- 5.2. Conflict of Interest: The Caterer’s signature on this Agreement indicates there is no conflict of interest associated with the award of this Agreement. No one employed by the Institution is related to or has any other personal or professional relationship with the Caterer and/or his/her family.
- 5.3. Contract Work Hours and Safety Standard Act: The Caterer shall comply with Sections 103 and 107 of the Contract Work Hours and Safety Standard Act (40 USC 327-330) as supplemented by Department of Labor Regulations (29 CFR Part 5). [Appendix II to 2 CFR 200(E)]
- 5.4. Debarment, Suspension, Ineligibly, and Voluntary Exclusion: By signing this Agreement, the Caterer certifies that they have not been debarred, suspended, or otherwise excluded from or ineligible for participation in Federal assistance programs under Executive Order 12549 and 12689. [Appendix II to 2 CFR 200(H)]

6. Signatures

For the Institution:

For the Caterer:

Signature

Signature

Chris Fetzer
Name of Representative

Name of Representative

NACOG Executive Director
Title of Representative

Title of Representative

121 E Aspen Ave
Mailing Address Street/PO Box

Mailing Address Street/PO Box

Flagstaff, AZ 86001
Mailing Address City, State, Zip Code

Mailing Address City, State, Zip Code

(928) 774-9504
Telephone

Telephone

Chris.Fetzer@nacog.org
E-Mail Address

E-Mail Address

Date

Date



Exhibit A – Certificate of Independent Price Determination

Certificate of Independent Price Determination

Both the School Food Authority and the Caterer (Offeror) shall execute this Certificate of Independent Price Determination.

TOWN OF SPRINGVILLE

NACOG Head Start

Name of Caterer

Name of School Food Authority

(A) By submission of this Offer, the Offeror certifies and in the case of a joint Offer, each party thereto certifies as to its own organization, that in connection with this procurement:

- (1) The prices in this Offer have been arrived at independently, without consultation, communication or Agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other Offeror or with any competitor;
- (2) Unless otherwise required by law, the prices which have been quoted in this Offer have not been knowingly disclosed by the Offeror and will not knowingly be disclosed by the Offeror prior to opening in the case of an advertised procurement, or prior to award in the case of a negotiated procurement, directly or indirectly to any other Offeror or to any competitor; and
- (3) No attempt has been made or will be made by the Offeror to induce any person or firm to submit or not to submit, an Offer for the purpose of restricting competition.

(B) Each person signing this Offer on behalf of the Caterer certifies that:

- (1) He or she is the person in the Offerors organization responsible within the organization for the decision as to the prices being Offered herein and has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above; or
- (2) He or she is not the person in the Offeror's organization responsible for the decision as to the prices being Offered herein, but that he or she has been authorized in writing to act as agent for the persons responsible for such decision in certifying that such persons have not participated and will not participate, in any action contrary to (A)(1) through (A)(3) above, and as their agent does hereby so certify; and he or she has not participated, and will not participate, in any action contrary to (A)(1) through (A)(3) above.

To the best of my knowledge, this Caterer, its affiliates, subsidiaries, officers, directors and employees are not currently under investigation by any governmental agency and have not in the last three years been convicted or found liable for any act prohibited by State or Federal law in any jurisdiction, involving conspiracy or collusion with respect to bidding on any public contract, except as follows:

Signature of Caterer's Authorized Representative

Title

Date

In accepting this Offer, the Institution certifies that no representative of the Institution has taken any action which may have jeopardized the independence of the Offer referred to above.

Marcia Archer

Health & Nutrition Manager 09/28/21

Signature of Institution
Authorized Representative

Title

Date

Note: Accepting a bidder's Offer does not constitute award of the contract.



Exhibit C – Summary of Recordkeeping Requirements

Summary of Recordkeeping Requirements
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Sponsors must provide documentation that shows the nutrient content for meal pattern requirements and allow reviewers to clearly identify how each label connects to foods being served. You may make photocopies or cut from actual packaging.

Meal Pattern Recordkeeping	
Food Items	Recordkeeping Required
Whole Grain-Rich Foods	Product Label and at least one of the following: <ul style="list-style-type: none"> • “Whole Wheat” statement on the label* (<i>bread and pasta products only</i>) • Any State agency’s WIC-approved whole grain food list • Label that includes one of the FDA-approved Health Statements • Ingredients List • One or more acceptable forms of Whole Grain-Rich documentation for the National School Lunch Program; • Manufacturer Documentation or Standardized Recipe
Breakfast Cereals	All of the following: <ul style="list-style-type: none"> • Product Label • Nutrition Facts Label • Ingredients List
Yogurts	Both of the following: <ul style="list-style-type: none"> • Product Label • Nutrition Facts Label
Products with Child Nutrition (CN) Labels	Both of the following: <ul style="list-style-type: none"> • Product Label • CN Label

*Note: A “Whole Grain” package statement does not provide sufficient evidence of meeting the whole grain-rich requirement.



Exhibit D – CACFP Meal Patterns

Breakfast Meal Pattern for the CACFP Child and Adult Care Food Program

Required Components at Breakfast: fluid milk, vegetables/fruits/portions of both, and a grain are required components at breakfast.	Flexibility: a meat/meat alternate may be served in place of the entire grain component up to 3 times per week.			
Food Components and Food Items	Required <i>minimum</i> serving size by age group			
	Ages 1-2	Ages 3-5	Ages 6-18*	Adults
Fluid Milk¹	4 fl oz or 1/2 cup	6 fl oz or 3/4 cup	8 fl oz or 1 cup	8 fl oz or 1 cup ³
Vegetables, Fruits, or Portions of Both²	1/4 cup	1/2 cup	1/2 cup	1/2 cup
Grains (oz eq)³				
Bread	1/2 slice	1/2 slice	1 slice	2 slices
Bread products, i.e. biscuits, rolls, muffins	1/2 serving	1/2 serving	1 serving	2 servings
Cooked breakfast cereal ⁴ , cereal grain, and/or pasta	1/4 cup	1/4 cup	1/2 cup	1 cup
Ready-to-eat breakfast cereal ⁴ (dry, cold)				
Flakes or rounds	1/2 cup	1/2 cup	1 cup	2 cups
Puffed cereal	3/4 cup	3/4 cup	1-1/4 cup	2-1/2 cups
Granola	1/8 cup	1/8 cup	1/4 cup	1/2 cup
Meat/Meat Alternates⁵ <i>Optional. May be served in place of a grain no more than 3x per week.</i>	1/2 oz	1/2 oz	1 oz	2 oz
Beans or peas	1/8 cup	1/8 cup	1/4 cup	1/2 cup
Natural or processed cheese	1/2 oz	1/2 oz	1 oz	2 oz
Cottage or ricotta cheese	1/8 cup or 1 oz	1/8 cup or 1 oz	1/4 cup or 2 oz	1/2 cup or 4 oz
Eggs	1/4 large egg	1/4 large egg	1/2 large egg	1 large egg
Lean meat, poultry, or fish	1/2 ounce	1/2 ounce	1 oz	2 oz
Peanut butter, soy nut butter, or other nut/seed butters	1 tablespoon	1 tablespoon	2 tablespoons	4 tablespoons
Tofu (store-bought or commercially prepared)	1/8 cup or 1.1 oz with at least 2.5g of protein	1/8 cup or 1.1 oz with at least 2.5g of protein	1/4 cup or 2.2 oz with at least 5g of protein	1/2 cup or 4.4 oz with at least 10g of protein
Yogurt ⁶	1/4 cup or 2 oz	1/4 cup or 2 oz	1/2 cup or 4 oz	1 cup or 8 oz

¹ Fluid milk served must be pasteurized. Whole milk must be served to participants ages 12-23 months. Children 24 months and older must be served 1% or fat-free milk. Participants ages 6 and older may be served flavored low-fat or fat-free milk, however, it is a high-sugar item. Adult participants may be served yogurt in place of milk once per day.

² Pasteurized full-strength juice may only be served once per day. As a best practice, juice should be limited to no more than twice per week and should not be served when milk is also being served.

³ All grains served must be either enriched, whole grain-rich, bran or germ. At least one serving per day must be [whole grain-rich](#). [Grain-based desserts](#) do not count towards meeting the grains requirements.

⁴ [Breakfast cereals](#), including hot cereal and ready-to-eat cereal, must contain no more than 6 grams of sugar per dry oz.

⁵ [Meat and meat alternates](#) may be used to meet the entire grains requirement a maximum of three times a week.

⁶ [Yogurts](#) must contain no more than 23 grams of sugar per 6 ounces.

* Serving sizes for participants ages 13-18 applies to emergency shelters and at-risk afterschool programs.



Lunch/Supper Meal Pattern for the CACFP

Child and Adult Care Food Program

All five components must be served at lunch and supper.		Flexibility: a second <i>different</i> vegetable can be served in place of the fruit component.		
Food Components and Food Items	Required <i>minimum</i> serving size by age group			
	Ages 2-2	Ages 3-5	Ages 6-18*	Adults
Fluid Milk ¹	4 fl oz or 1/2 cup	6 fl oz or 3/4 cup	8 fl oz or 1 cup	8 fl oz or 1 cup ²
Meat/Meat Alternates	1 oz	1-1/2 oz	2 oz	2 oz
Lean meat, poultry, or fish	1 oz	1-1/2 oz	2 oz	2 oz
Tofu, soy product, or alternate protein products ³	1 oz	1-1/2 oz	2 oz	2 oz
Cheese	1 oz	1-1/2 oz	2 oz	2 oz
Large egg	1/2	3/4	1	1
Cooked dry beans or peas	1/4 cup	3/8 cup	1/2 cup	1/2 cup
Peanut butter, soy nut butter, or other nut or seed butters	2 tbsp	3 tbsp	4 tbsp	4 tbsp
Yogurt ⁴	4 oz or 1/2 cup	6 oz or 3/4 cup	8 oz or 1 cup	8 oz or 1 cup
Peanuts, soy nuts, tree nuts, or seeds ⁵	1/2 oz	3/4 oz	1 oz	1 oz
Grains (oz eq)⁸				
Bread	1/2 slice	1/2 slice	1 slice	2 slices
Bread products, i.e. biscuits, rolls, muffins	1/2 serving	1/2 serving	1 serving	2 servings
Cooked breakfast cereal ⁹ , cereal grain, and/or pasta	1/4 cup	1/4 cup	1/2 cup	1 cup
Vegetables⁶	1/8 cup	1/4 cup	1/2 cup	1/2 cup
Fruits^{6,7}	1/8 cup	1/4 cup	1/4 cup	1/2 cup

¹ Fluid milk served must be pasteurized. Whole milk must be served to participants ages 12-23 months. Children 24 months and older must be served 1% or fat-free milk. Participants ages 6 and older may be served flavored low-fat or fat-free milk, however, it is a high-sugar item.

² ADULTS ONLY: Adult participants may be served yogurt in place of milk once per day. Milk is optional at supper.

³ Alternate protein products must meet the requirements in [Appendix A to Part 226](#).

⁴ [Yogurts](#) must contain no more than 23 grams of sugar per 6 ounces.

⁵ No more than 50% of the meat/meat alternate requirement shall be met with nuts or seeds. Nuts or seeds must be combined with another meat/meat alternate at lunch and supper.

⁶ Pasteurized full-strength juice may only be served once per day. As a best practice, juice should be limited to no more than twice per week and should not be served when milk is also being served.

⁷ A vegetable may be used to meet the entire fruit requirement. When two vegetables are served at lunch or supper, two different kinds of vegetables must be served.

⁸ All grains served must be either enriched, whole grain-rich, bran or germ. At least one serving per day must be [whole grain-rich](#). [Grain-based desserts](#) do not count towards meeting the grains requirements.

⁹ [Breakfast cereals](#), including hot cereal and ready-to-eat cereal, must contain no more than 6 grams of sugar per dry oz.

* Serving sizes for participants ages 13-18 applies to emergency shelters and at-risk afterschool programs.



Snack Meal Pattern for the CACFP

Child and Adult Care Food Program

Select at least two of the five components to serve at snack.

Food Components and Food Items	Required <i>minimum</i> serving size by age group			
	Ages 1-2	Ages 3-5	Ages 6-18*	Adults
Fluid Milk¹	4 fl oz or 1/2 cup	4 fl oz or 1/2 cup	8 fl oz or 1 cup	8 fl oz or 1 cup ²
Meat/Meat Alternates	1/2 oz	1/2 oz	1 oz	1 oz
Lean meat, poultry, or fish	1/2 oz	1/2 oz	1 oz	1 oz
Tofu, soy product, or alternate protein products ³	1/2 oz	1/2 oz	1 oz	1 oz
Cheese	1/2 oz	1/2 oz	1 oz	1 oz
Large egg	1/2	1/2	1/2	1/2
Cooked dry beans or peas	1/8 cup	1/8 cup	1/4 cup	1/4 cup
Peanut butter, soy nut butter, or other nut or seed butters	1 tbsp	1 tbsp	2 tbsp	2 tbsp
Yogurt ⁴	2 oz or 1/4 cup	2 oz or 1/4 cup	4 oz or 1/2 cup	4 oz or 1/2 cup
Peanuts, soy nuts, tree nuts, or seeds	1/2 oz	1/2 oz	1 oz	1 oz
Grains (oz eq)⁴				
Bread	1/2 slice	1/2 slice	1 slice	1 slice
Bread products, i.e. biscuits, rolls, muffins	1/2 serving	1/2 serving	1 serving	1 serving
Cooked breakfast cereal ⁷ , cereal grain, and/or pasta	1/4 cup	1/4 cup	1/2 cup	1/2 cup
Ready-to-eat breakfast cereal ⁷ (dry, cold)				
Flakes or rounds	1/2 cup	1/2 cup	1 cup	1 cup
Puffed cereal	3/4 cup	3/4 cup	1-1/4 cup	1-1/4 cup
Granola	1/8 cup	1/8 cup	1/4 cup	1/4 cup
Vegetables	1/2 cup	1/2 cup	3/4 cup	1/2 cup
Fruits	1/2 cup	1/2 cup	3/4 cup	1/2 cup

¹ Fluid milk served must be pasteurized. Whole milk must be served to participants ages 12-23 months. Children 24 months and older must be served 1% or fat-free milk. Participants ages 6 and older may be served flavored low-fat or fat-free milk, however, it is a high-sugar item.

² ADULTS ONLY: Adult participants may be served yogurt in place of milk once per day.

³ Alternate protein products must meet the requirements in [Appendix A to Part 226](#).

⁴ Yogurts must contain no more than 23 grams of sugar per 6 ounces.

⁵ Pasteurized full-strength juice may only be served once per day. As a best practice, juice should be limited to no more than twice per week and should not be served when milk is also being served.

⁶ All grains served must be either enriched, whole grain-rich, bran or germ. At least one serving per day must be [whole grain-rich](#). [Grain-based desserts](#) do not count towards meeting the grains requirements.

⁷ [Breakfast cereals](#), including hot cereal and ready-to-eat cereal, must contain no more than 6 grams of sugar per dry oz.

* Serving sizes for participants ages 13-18 applies to emergency shelters and at-risk afterschool programs.



Exhibit E – CACFP Arizona Menu Best Practices



The CACFP provides a unique opportunity to shape lifelong nutrition behavior. The Arizona Department of Education (ADE) and the United States Department of Agriculture (USDA) have best practices to ensure participants receive the best nutrition possible while in care. Incorporating just a few or all of the best practices provides participants with nutritious meals and increases the quality of your menu.

USDA

- Make at least 1 of the 2 required snack components a vegetable or a fruit
- Serve only unflavored milk to all participants
- Offer a variety of fruits, especially whole fruits
- Limit serving processed meats to no more than one serving per week
- Provide 2 or more servings of whole grain-rich grains per day
- Serve only natural cheeses and choose low-fat or reduced-fat cheeses

ARIZONA

- Serve lettuce with an additional vegetable for the vegetable component
- Limit 100% fruit or vegetable juice to twice per week or less ⚡ Empower Standard
- Increase variety! Limit crackers and breakfast cereal
- Limit combined entrées to three components or less to ensure a side at all meals
- Offer a variety of dark green, red, orange, and deep yellow vegetables, including root vegetables and dried peas & beans
- Source seasonal & local foods to feature on the menu
- Cook from scratch! Limit commercially processed or frozen entrées



Navigating Menu Changes

Permanent Change: You can change your menu at any time. Your assigned specialist is available for support but does not need to approve changes. Did you discover a new exciting entrée? Go for it!

One-Time Change: Find inspiration from your farmers market and feature local seasonal foods at any time. Just mark your one-time substitution on your posted menu.

This institution is an equal opportunity provider.



Exhibit F – CACFP Sample Menu

Center Name:

We proudly participate in the Child and Adult Care Food Program! For information about the CACFP, please ask our staff.



Week of _____ to _____

(Select One) -

BREAKFAST	MON	TUES	WED	THURS	FRI
Grain or Meat/Meat Alt					
Fruit/Vegetable					
Fluid Milk					
Extra					
AM SNACK					
Component 1					
Component 2					
Extra					
LUNCH					
Meat/Alternate					
Grain					
Vegetable					
Fruit or Vegetable					
Fluid Milk					
Extra					
PM SNACK					
Component 1					
Component 2					
Extra					
SUPPER					
Meat/Alternate					
Grain					
Vegetable					
Fruit or Vegetable					
Fluid Milk					
Extra					
EVENING SNACK					
Component 1					
Component 2					
Extra					

Acronyms:
 WW: Whole Wheat
 WGR: Whole Grain-Rich
 HM: Homemade
 CN: CN Labeled Food Item

Identification of Mixed Foods
 (i.e. fruit salad: apples, peaches, banana)

Required Disclaimers:
 All juices served are 100% juice.
 Whole milk will be served to children 12-23 months. Children 24 months and older will be served 1% or fat-free milk.
 How is water offered and made available to participants throughout the day?

This institution is an equal opportunity provider.





TOWN COUNCIL SPECIAL MEETING

Minutes

Friday, September 24, 2021 at 6:00 pm

Attendees: Staff: Heidi Wink - Interim Town Manager / Finance Director, Kelsi Miller - Town Clerk, Robert Pena III - Interim Fire Chief, Tosca Henry - Town Attorney (Via Telephone)

**Springerville Town Council Chambers - 418 E. Main St.
Springerville, AZ 85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

TOWN COUNCIL SPECIAL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

Minutes:

Mayor Hanson called the meeting to order at 6:00 p.m. and completed the pledge of allegiance.

2. ROLL CALL:

Minutes:

The Town Clerk completed a roll call. Councilor Llamas - Absent, Vice-Mayor MacKenzie - Present, Mayor Hanson - Present, Councilor Davis - Present, Councilor Reidhead - Present.

A quorum is present.

OLD BUSINESS

3. NEW TOWN MANAGER:

a. Executive Session:

Minutes:

FIRST ACTION: Richard Davis / Shelly Reidhead motion to enter into executive session at 6:01 p.m.

DISCUSSION: None

VOTE:

Ayes:4

Nays: 0

SECOND ACTION: Robert MacKenzie / Shelly Reidhead motioned to exit executive session and reenter into regular session at 6:12 p.m.

VOTE:

Ayes:4

Nays: 0

b. Town Manager Appointment:

Minutes:

ACTION: Robert MacKenzie / Shelly Reidhead motioned to appoint Christopher Collopy as Springerville Town Manager.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

c. Town Manager Contract:

Minutes:

ACTION: Robert MacKenzie / Richard Davis motioned to approve the presented contract with Christopher Collopy to serve as the Town Manager.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

NEW BUSINESS

4. ADJOURNMENT:

Minutes:

ACTION: Robert MacKenzie / Richard Davis motioned to adjourn at 6:13 p.m.

Vote results:

Ayes: 4 / Nays: 0

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Contact: Kelsi Miller, Town Clerk (kmiller@springervilleaz.gov (928) 333-2656 x 224) | Minutes published on 10/07/2021 at 1:32 PM



TOWN COUNCIL SPECIAL MEETING

Minutes

Wednesday, September 22, 2021 at 6:00 pm

Attendees: Staff: Tosca Henry - Town Attorney, Kelsi Miller - Town Clerk, Robert Pena III- Interim Fire Chief, Dayson Merrill - Chief of Police, Tim Rasmussen - PW Director/ Community Development Director

**Springerville Town Council Chambers - 418 E. Main St.
Springerville, AZ 85938**

Pursuant to A.R.S. Section 38-431.02, notice is hereby given to the members of the Springerville Town Council and to the general public that the Council will hold a meeting open to the public at the Springerville Town Hall, 418 East Main Street, Springerville, Arizona. The Town Council reserves the right to adjourn into Executive Session in accordance with Arizona Revised Statutes Section 38-431.03 (A)(1)(3)(4) and (7) for legal consultation on any of the following agenda items.

TOWN COUNCIL SPECIAL MEETING: 6:00 P.M.

1. CALL MEETING TO ORDER AND PLEDGE OF ALLEGIANCE:

Minutes:

Mayor Hanson called the meeting to order at 6:00 p.m. Robert Pena III led the Pledge of Allegiance.

2. ROLL CALL:

Minutes:

The Town Clerk completed a roll call. Councilor Llamas - Absent, Vice-Mayor MacKenzie - Present, Mayor Hanson - Present, Councilor Davis - Present, Councilor Reidhead - Present.
A quorum is present.

3. PUBLIC PARTICIPATION:

Minutes:

Terry Shove addressed the Mayor and Council. She reported progress with the FLCR

Little Colorado meat processing project. Funding has been approved to put a down payment on the equipment. Facilities will include a flash freezer, wrapping facility and a cutting facility. They have had some meetings with local ranchers and received great feedback. The foundation has held some classes with recent graduates. She lastly reported the School District has a new Superintendent, she introduced Slade Morgan.

Slade Morgan addressed the Mayor and Council as the new Super Intended of the Schools. He gave some back ground on his family and that they have been in AZ for 18 years. They were teachers and he was principal on the Navajo Reservation for 12 years. He is excited to be in our community and work with the Town.

4. COUNCIL, MANAGER AND STAFF REPORTS:

a. Mayor & Council Reports: Summary Updates on committee meetings.

Minutes:

Richard Davis reported he attended a Public Safety Retirement System meeting, the committee has approved the disability retirement of Sergeant Kemp.

b. Staff Reports: Summary Updates

Minutes:

No verbal staff reports

5. CONSENT ITEMS:

Minutes:

ACTION: Robert MacKenzie / Richard Davis motioned to approve consent items 5a, 5b, and 5c as presented.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

- a. Consider approval of the August 18, 2021 Town Council Regular Meeting minutes.**
- b. Consider approval of the August 21, 2021 Town Council Special Meeting minutes.**
- c. Consider ratification and approval of accounts payable register from 8/07/2021-9/13/2021.**

OLD BUSINESS

6. ORDINANCE 2021-003: FIRE DEPARTMENT

a. Second reading of Ordinance 2021-003:

Minutes:

SECOND READING: Mayor Hanson completed the second reading of Ordinance 2021-003.

DISCUSSION: None

b. Action on Ordinance 2021-003:

Minutes:

ACTION: Robert MacKenzie / Shelly Reidhead motioned to adopt Ordinance 2021-003, an Ordinance of the Town of Springerville amending Title 2 Chapter 2.44 FIRE DEPARTMENT, establishing an effective date and providing severability and penalties for violation.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

NEW BUSINESS

7. REZONING APPLICATION:

Minutes:

Shelly Reidhead declared a conflict of interest and recused herself from this item.

ACTION: Robert MacKenzie / Richard Davis motioned to approve the re-zoning application for parcels 105-22-016 and 105-22-017C from MF-7 Single/ Multifamily Residential to C1- General Commercial.

DISCUSSION: None

Vote results:

Ayes: 3 / Nays: 0

8. ARIZONA DEPARTMENT OF REVENUE IGA:

Minutes:

ACTION: Robert MacKenzie/ Shelly Reidhead motioned to approve the presented intergovernmental agreement with the Arizona Department of Revenue and the Town of Springerville regarding the uniform administration, licensing, collection, and auditing of transaction privilege tax, use tax, severance tax, jet fuel excise, and use tax and rental occupancy taxes imposed by the State or cities or towns.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

9. NEW TOWN MANAGER:

a. Appointment of New Town Manager:

Minutes:

FIRST ACTION: Richard Davis/ Shelly Reidhead motioned to not appoint a new Town Manager at this time.

VOTE ON FIRST MOTION:

Ayes: 4

Nays: 0

DISCUSSION: Mayor Hanson asked for clarification on their motion, specifically he asked if they are wanting to table the item. Councilor Davis responded he would like to further discuss this in executive session.

SECOND ACTION: Robert MacKenzie motioned to enter into executive session at

6:12 p.m.

VOTE ON SECOND MOTION:

Ayes: 4

Nays: 0

THIRD ACTION: Robert MacKenzie / Shelly Reidhead motioned to exit executive session and enter back into regular session at 6:31 p.m.

VOTE ON THIRD MOTION:

Ayes: 4

Nays: 0

b. Town Manager Contract:

Minutes:

ACTION: Shelly Reidhead/ Richard Davis motioned to table this item.

DISCUSSION: None

Vote results:

Ayes: 4 / Nays: 0

10. EXECUTIVE SESSION: NOTICE OF CLAIMS

Minutes:

FIRST ACTION: Robert MacKenzie / Richard Davis motioned to enter into executive session at 6:33.

DISCUSSION: None

VOTE:

Ayes: 4

Nays: 0

SECOND ACTION: Robert MacKenzie / Richard Davis motioned to exit executive session and reentered regular session at 6:58 p.m.

DISCUSSION: None

SECOND VOTE:

Ayes: 4

Nays: 0

a. Reeds Lodge

b. White Mountains Flowers LLC.

c. Matthew Sirmer

11. NOTICE OF CLAIMS: POSSIBLE ACTION

Minutes:

DISCUSSION: Ms. Henry, the Town Attorney explained we are not requesting any action on this item at this time.

12. ADJOURNMENT:

Minutes:

ACTION: Shelly Reidhead / Richard Davismotioned to adjourn at 7:00 p.m.

Vote results:

Ayes: 4 / Nays: 0

Members of the public who only want to provide written comments can express their comments by emailing the Town Clerk at **kmiller@springervilleaz.gov** to be read during the call to the public. All comments must be submitted by 5:00 p.m. on the day of the meeting.

DRAFT

Americans with Disabilities Act (A.D.A.): The Town of Springerville intends to comply with A.D.A. If you are physically challenged or disabled and need special accommodations to participate in this town meeting, please contact the Town Clerk at (928) 333-2656 ext. 224 forty-eight (48) hours prior to the meeting to arrange necessary accommodations.

Contact: Kelsi Miller, Town Clerk (kmiller@springervilleaz.gov (928) 333-2656 x 224) | Minutes published on 10/07/2021 at 11:05 AM



TOWN OF SPRINGERVILLE

"GATEWAY TO THE WHITE MOUNTAINS"

Council Meeting October 20, 2021

Check Register

09/14/21 thru 10/12/21 Accounts Payable Expenses	\$212,539.14
Pay Period End 09/11/21 & 09/25/21	\$137,971.85
Total Expensed Dollar Amount for Consent Agenda	\$350,510.99
Total Revenue Received 09/11/21 thru 10/12/21	\$434,021.81

Balances on all cash accounts as of October 12, 2021, 2021

Checking Account	\$5,407,181.19
LGIP Savings	\$3,032,348.95

Report Criteria:

Report type: GL detail

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
09/15/2021	98515	ADEQ	Remittance Advice-WWTP PO#9961	2,500.00	11-215-5027
09/15/2021	98516	Apache Co Board of Supervisor	Monthly Payment	3,356.25	01-110-5056
09/15/2021	98517	Ascent Aviation Group, Inc.	Wingpoints issued	1.04	04-180-5027
09/15/2021	98518	AZ Dept of Corrections(M)	Inmate Milage-Parks & Cemetary	45.26	01-160-5077
09/15/2021	98518	AZ Dept of Corrections(M)	Inmate MilageHURF	105.59	02-170-5077
09/15/2021	98518	AZ Dept of Corrections(M)	Inmate Milage-Water	60.34	10-210-5077
09/15/2021	98518	AZ Dept of Corrections(M)	Inmate Milage-Sewer	45.26	11-215-5077
09/15/2021	98518	AZ Dept of Corrections(M)	Inmate Milage-Senior Center	45.26	22-270-5077
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 -Admin	341.50	01-115-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - Finance	170.75	01-120-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - P&Z	170.75	01-125-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - PD	5,122.50	01-130-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - AC	853.75	01-135-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - Fire	5,122.50	01-140-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - Bldg Maint	170.75	01-145-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - HC	1,024.50	01-150-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - P&C	341.50	01-160-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - MS	170.75	02-170-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - HURF	7,000.75	02-170-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - AP	3,415.00	04-180-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - Water	3,415.00	10-210-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - Sewer	3,415.00	11-215-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - SCD	3,415.00	16-240-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - SCT	500.00	13-225-5053
09/15/2021	98519	AZ Muni Risk Retent Pool P&C	Quarterly 40000944-09072021 - SCHD	500.00	15-235-5053
09/15/2021	98520	Bashas	Milk/Broth PO#9794	16.22	14-230-5060
09/15/2021	98521	Devin Brown	Legal Prosecution Fees August 2021	840.00	01-106-5068
09/15/2021	98522	Industrial Commission of AZ	FY2022 MFCRF	5,123.11	01-120-5027
09/15/2021	98523	Mohave Environmental Lab corp	Microbiological Water Analysis	70.00	10-210-5123
09/15/2021	98523	Mohave Environmental Lab corp	Fecal Coliform/Courier Service	275.00	11-215-5123
09/15/2021	98524	Municiple Code Corporation	Online Code Hosting Annual FY21/22	250.00	01-115-5025
10/06/2021	98524	Municiple Code Corporation	Online Code Hosting Annual FY21/22	250.00- V	01-115-5025
09/15/2021	98525	MWI Veterinary Supply Co	Animal Control Supplies	94.98	01-135-5046
09/15/2021	98526	NATC	Annual User Fees 2021-2022 PO#9833	1,250.00	01-130-5025
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Admin	326.27	01-115-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Finance	22.60	01-120-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Planning & Zoning	15.07	01-125-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Police	458.46	01-130-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Animal Control	60.43	01-135-5021

M = Manual Check, V = Void Check

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Fire	162.13	01-140-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Heritage Center	302.91	01-150-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Mechanic Shop	80.03	01-155-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Parks & Cemetary	510.02	01-160-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - HURF	2,589.21	02-170-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Airport	870.04	04-180-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Water	4,197.83	10-210-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - Sewer	2,482.33	11-215-5021
09/15/2021	98527	Navopache Electric Co-Op	Electricity - ToE Senior Center	542.61	22-270-5021
09/15/2021	98528	Mike Nuttle	Event Trailer Deposit Refund - Nuttle, Mike PO#10228	200.00	01-000-2027
09/15/2021	98529	RAGHT	Sept 2021 Premium - PR Withholdings	4,765.16	01-000-2020
09/15/2021	98529	RAGHT	Sept 2021 Premium - Admin	721.32	01-115-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - Finance	1,310.00	01-120-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - P&Z	270.04	01-125-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - PD	9,949.59	01-130-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - AC	1,322.08	01-135-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - Fire	1,792.78	01-140-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - HC	730.32	01-150-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - MS	537.82	01-155-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - P&C	1,061.10	01-160-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - HURF	3,804.71	02-170-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - SC	1,326.33	03-175-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - AP	1,326.33	04-180-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - Water	3,093.34	10-210-5004
09/15/2021	98529	RAGHT	Sept 2021 Premium - Sewer	2,484.60	11-215-5004
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card AP	49.00	04-180-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card AP	30.91	04-180-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card AP - Credit	34.94-	04-180-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card AC	119.02	01-135-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card PD	442.47	01-130-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card SC	63.45	13-225-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card SC	63.44	15-235-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card SC	63.44	42-365-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card PD	601.50	01-130-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card Public Works - MS	193.20	01-155-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card Public Works - Parks	176.06	01-160-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card Public Works - HURF	91.86	02-170-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card Public Works - Water	289.14	10-210-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Fuel Card Public Works - Sewer	183.54	11-215-5011
09/15/2021	98530	Rhinehart Oil Co. , LLC	Finance Charges	7.16	01-140-5011
09/15/2021	98531	Sierra Propane	SC Propane Delivery	194.42	16-240-5022
09/15/2021	98532	TOS Municipal Property	Fire engine loan payment to USDA Sept 2021	1,933.80	01-100-5988

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
09/15/2021	98532	TOS Municipal Property	Public Safety Building USDA Payment Sept 2021	1,678.60	01-100-5988
09/15/2021	98533	USA Blue Book	10" Pipe Wrench - PO#10230	57.20	10-210-5073
09/15/2021	98533	USA Blue Book	10" Pipe Wrench - PO#10230	57.19	11-215-5073
09/15/2021	98534	Terri Little	Water Deposit Refund PO#10229	16.58	10-000-2025
09/15/2021	98534	Terri Little	Sewer Deposit Refund - PO# 10229	50.00	11-000-2025
09/22/2021	98535	Aguero, Robin	Reimbursement of Safeway purchases PO#10137	81.27	20-260-5060
09/22/2021	98536	Apache Co Public Health Serv. District	Food Permit - R. Agyero PO#10142	250.00	16-240-5025
09/22/2021	98537	Ascent Aviation Group, Inc.	Fuel System Filters; second part PO#10030	962.77	04-180-5061
09/22/2021	98538	A-Trian Heavy Haulers	Fire Truck Haul (E-1542) PO#10079	1,400.00	01-140-5071
09/22/2021	98539	Beacon Fire & Security , LLC	Annual Fire Annual Monitoring 2021-2022	300.00	04-180-5025
09/22/2021	98539	Beacon Fire & Security , LLC	Annual Inspection 2021-2022	325.00	04-180-5062
09/22/2021	98540	Brown & Brown Law Offices	Aug 2021 Water Adjudication	3,651.52	10-210-5033
09/22/2021	98541	Frontier	5197/5746 - Airport	325.80	04-180-5016
09/22/2021	98541	Frontier	2555/5016 - HURF	97.53	02-170-5016
09/22/2021	98541	Frontier	2686/3483 - Fire	401.76	01-140-5016
09/22/2021	98541	Frontier	2555 - Admin	85.25	01-115-5016
09/22/2021	98541	Frontier	2555 - Finance	19.37	01-120-5016
09/22/2021	98541	Frontier	2555 - Planning & Zoning	19.37	01-125-5016
09/22/2021	98541	Frontier	2555 - Police	154.99	01-130-5016
09/22/2021	98541	Frontier	2555 - Heritage Center	19.37	01-150-5016
09/22/2021	98541	Frontier	2555 - Water	38.75	10-210-5016
09/22/2021	98541	Frontier	2555 - Sewer	31.01	11-215-5016
09/22/2021	98542	Killum Pest Control	Pest Extermination- Monthly FD/AC/PD/TH	180.00	01-145-5062
09/22/2021	98542	Killum Pest Control	Pest Extermination- Monthly AP	45.00	04-180-5062
09/22/2021	98542	Killum Pest Control	Pest Extermination- Monthly PW	45.00	02-170-5062
09/22/2021	98542	Killum Pest Control	Pest Extermination- Monthly WW	45.00	11-215-5062
09/22/2021	98542	Killum Pest Control	Pest Extermination- Monthly SC	45.00	16-240-5062
09/22/2021	98543	Municode	5 Ordinance Codifications PO#10172	3,411.29	01-115-5019
09/22/2021	98544	NBA Bank Card Center	Pizza-Meeting - HW PO#10218	49.64	01-120-5017
09/22/2021	98544	NBA Bank Card Center	Prescott Resort- A. Otero- CC2 PO#9948	170.59	11-215-5017
09/22/2021	98544	NBA Bank Card Center	Prescott Resort- A. Otero- CC2 PO#9945	170.60	10-210-5017
09/22/2021	98544	NBA Bank Card Center	Lunch for TM Interview- KM PO#10214	36.54	01-105-5017
09/22/2021	98544	NBA Bank Card Center	Chief Job Posting AFCA- KN PO#10212	50.00	01-140-5019
09/22/2021	98544	NBA Bank Card Center	Marriott Stay -Fire PO#10076	1,772.33	01-140-5017
09/22/2021	98544	NBA Bank Card Center	AHA Instructor Esseasonals- Fire PO#10078	38.19	01-140-5017
09/22/2021	98544	NBA Bank Card Center	AHA Instructor Ebook Fire PO#10078	43.44	01-140-5017
09/22/2021	98544	NBA Bank Card Center	AHA Instructor Manual Fire PO#10078	74.50	01-140-5017
09/22/2021	98544	NBA Bank Card Center	Walmart Purchase for Luau- SC PO#10141	53.32	16-240-5089
09/22/2021	98544	NBA Bank Card Center	Webstaurant 3 shelf cart- SC PO#10131	1,288.40	14-230-5089
09/22/2021	98544	NBA Bank Card Center	Amazon-Food Storage - SC PO#10139	133.08	15-235-5089
09/22/2021	98544	NBA Bank Card Center	PASS Training- B. Carpenter- SC PO#10133	25.00	13-225-5017
09/22/2021	98544	NBA Bank Card Center	Gift Shop Sales; "Rocks of West"- HC PO#10157	21.78	01-150-5076

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09/22/2021	98544	NBA Bank Card Center	ACE Hardware; Mirror parts- HC PO#10163	21.96	01-145-5062
09/22/2021	98544	NBA Bank Card Center	Hard hat/Safety Vests- AP PO#10187	115.95	04-180-5061
09/22/2021	98544	NBA Bank Card Center	Filters for Tractor- AP PO#10186	258.72	04-180-5061
09/22/2021	98544	NBA Bank Card Center	2 bags of Ice- AP PO#10049	5.13	04-180-5030
09/22/2021	98544	NBA Bank Card Center	Google-YouTube- AP PO#10191	68.95	04-180-5025
09/22/2021	98544	NBA Bank Card Center	Bashas; Food for Crew- CC2 PO#9949	41.89	10-210-5030
09/22/2021	98545	Pinckard, Sharon	Sept. Prem. Bene. Reim.PO#10254	165.06	01-000-2017
09/22/2021	98546	Shamrock Foods Co	Parishable Foods- PO#10140	657.93	14-230-5060
09/22/2021	98546	Shamrock Foods Co	Chlorine Test strips PO#10140	20.26	14-230-5089
09/22/2021	98547	Town of Eagar	1/2 NPC Electric PO10231	110.01	01-115-5048
09/22/2021	98548	Xerox Corporation	WC7328 Billable prints and copies Aug 2021	17.36	01-130-5019
09/29/2021	98550	Aflac	Sept 2021 UY855	173.22	01-000-2024
09/29/2021	98551	Albertsons / Safeway	5 Gallon Water Jugs PO#9940	4.58	10-210-5123
09/29/2021	98551	Albertsons / Safeway	Disinfectant PO#10130	16.32	20-260-5089
09/29/2021	98551	Albertsons / Safeway	General Food PO#10130	33.46	20-260-5060
09/29/2021	98551	Albertsons / Safeway	General Food PO#10134	17.88	20-260-5060
09/29/2021	98551	Albertsons / Safeway	General Food PO#10138	49.58	20-260-5060
09/29/2021	98551	Albertsons / Safeway	General Food PO#9778	23.36	20-260-5060
09/29/2021	98551	Albertsons / Safeway	General Food PO#10144	111.01	14-230-5060
09/29/2021	98551	Albertsons / Safeway	General Food PO#10237	23.68	20-260-5060
09/29/2021	98551	Albertsons / Safeway	General Food PO#10235	17.56	20-260-5060
09/29/2021	98551	Albertsons / Safeway	Vegitables PO#10235	20.05	20-260-5060
09/29/2021	98552	Apache County Treasurer	2021 Property Tax- FD PO#10257	2,705.60	01-140-5027
09/29/2021	98553	AZ Dept of Corrections	Inmate Labor-Parks & Cemetery	55.50	01-160-5077
09/29/2021	98553	AZ Dept of Corrections	Inmate Labor - HURF	129.50	02-170-5077
09/29/2021	98553	AZ Dept of Corrections	Inmate Labor - Water	74.00	10-210-5077
09/29/2021	98553	AZ Dept of Corrections	Inmate Labor - Sewer	55.50	11-215-5077
09/29/2021	98553	AZ Dept of Corrections	Inmate Labor - Senior Center	55.50	22-270-5077
09/29/2021	98554	AZ Secretary of State	Clerk Re-Certification Registration - Kelsi Miller	50.00	01-115-5017
09/29/2021	98555	AZ State Treasurer	Magistrate Payable Aug 2021	2,515.30	01-000-2011
09/29/2021	98556	B&W Fire Security Systems LLC	Back Flow Inspection 5 City Places	275.00	10-210-5123
09/29/2021	98557	City of Show Low	League Conference Booth - Rootbeer & booth fees	185.53	01-105-5020
09/29/2021	98558	GreatAmerica Financial Svcs	TH Lanier Lease Interest 015-1446074-000	34.15	01-115-5094
09/29/2021	98558	GreatAmerica Financial Svcs	TH Lanier Lease Principal 015-1446074-000	375.17	01-115-5093
09/29/2021	98558	GreatAmerica Financial Svcs	SC Lanier Lease Interest 015-1449186-000	9.72	16-240-5094
09/29/2021	98558	GreatAmerica Financial Svcs	SC Lanier Lease Principle 015-1449186-000	106.83	16-240-5093
09/29/2021	98559	Kustom Signals, Inc	2 Raptor Radars RP-1	3,036.98	54-425-5064
09/29/2021	98560	LegalShield	Prepaid Legal Aug21	42.85	01-000-2019
09/29/2021	98561	Mohave Environmental Lab corp	Microbiological Water Test x5	175.00	10-210-5123
09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August Admin	29.57	01-115-5010
09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August Finance	61.88	01-120-5010
09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August P&Z	16.09	01-120-5010

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09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August PD	15.28	01-130-5010
09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August HC	18.81	01-150-5010
09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August HURF	190.31	02-170-5010
09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August AP	22.06	04-180-5010
09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August Water	170.54	10-210-5010
09/29/2021	98562	Pitney-Bowes Purchase Power	Postage August Sewer	169.46	11-215-5010
09/29/2021	98563	PowerDMS, Inc.	Document Management (Policy & Procedures)	4,938.96	01-130-5025
09/29/2021	98564	Shamrock Foods Co	Food General PO#10234	839.73	14-230-5060
09/29/2021	98565	Cactus Asphalt	Bulk Water/Hydrant Deposit Refund PO#10255	1,250.00	10-000-2025
09/29/2021	98566	Valley Imaging Solutions	Senior Center Machine - Contract	31.62	16-240-5061
09/29/2021	98567	Woodland Bldg Center	Cement Premix PO# 9958	386.87	02-170-5080
09/29/2021	98567	Woodland Bldg Center	Cement Pallet Deposit PO#9958	70.00	02-170-5080
09/29/2021	98567	Woodland Bldg Center	Chrome Faucet PO#9958	30.54	01-145-5062
09/29/2021	98567	Woodland Bldg Center	Parts for TH Door Repair PO#9962	14.24	01-145-5062
09/29/2021	98567	Woodland Bldg Center	Parts for TH Gate Repair PO#9963	41.98	01-145-5062
09/29/2021	98567	Woodland Bldg Center	2 Keys PO#9834	3.47	01-130-5030
09/29/2021	98568	Woodson Engineering & Surveying	Sheldon - Merrill - Hualapai Street Project PO#9969	5,193.43	02-170-5301
09/29/2021	98568	Woodson Engineering & Surveying	Sheldon - Merrill - Hualapai Street Project PO#9969	2,770.00	02-170-5301
09/29/2021	98569	Apache Co Treasurer	Docket Fees	9.99	01-000-2011
10/06/2021	98570	ADEQ	MAP - Monitoring Assistance Program Sept 2021	250.00	10-210-5027
10/06/2021	98570	ADEQ	MAP - Monitoring Assistance Program Sept 2021	250.00- V	10-210-5027
10/06/2021	98571	Apache Co Board of Supervisor	Monthly Payment Oct 2021	3,356.25	01-110-5056
10/06/2021	98571	Apache Co Board of Supervisor	Monthly Payment Oct 2021	3,356.25- V	01-110-5056
10/06/2021	98572	Ascent Aviation Group, Inc.	Equipment Rental	350.00	04-180-5023
10/06/2021	98572	Ascent Aviation Group, Inc.	Wingpoints issued	5.42	04-180-5027
10/06/2021	98572	Ascent Aviation Group, Inc.	Equipment Rental	350.00- V	04-180-5023
10/06/2021	98572	Ascent Aviation Group, Inc.	Wingpoints issued	5.42- V	04-180-5027
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor-Parks & Cemetery	26.25	01-160-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor - HURF	61.25	02-170-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor - Water	35.00	10-210-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor - Sewer	26.25	11-215-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor - Senior Center	26.25	22-270-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor-Parks & Cemetery	26.25- V	01-160-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor - HURF	61.25- V	02-170-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor - Water	35.00- V	10-210-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor - Sewer	26.25- V	11-215-5077
10/06/2021	98573	AZ Dept of Corrections	Inmate Labor - Senior Center	26.25- V	22-270-5077
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Admin	29.52	01-115-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services-Finance	12.67	01-120-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- P&Z	12.67	01-125-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- PD	12.67	01-130-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- AC	26.43	01-135-5018

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10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Fire	53.41	01-140-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- HC	25.34	01-150-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Parks	52.43	01-160-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- HURF	44.00	02-170-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- AP	53.41	04-180-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Water	44.00	10-210-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Sewer	53.43	11-215-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- SC	53.42	22-270-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Admin	29.52- V	01-115-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services-Finance	12.67- V	01-120-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- P&Z	12.67- V	01-125-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- PD	12.67- V	01-130-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- AC	26.43- V	01-135-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Fire	53.41- V	01-140-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- HC	25.34- V	01-150-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Parks	52.43- V	01-160-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- HURF	44.00- V	02-170-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- AP	53.41- V	04-180-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Water	44.00- V	10-210-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- Sewer	53.43- V	11-215-5018
10/06/2021	98574	Blue Hills Env Assn Inc.	Sept 2021 Services- SC	53.42- V	22-270-5018
10/06/2021	98575	Car Quest	Battery PO#9956	288.00	02-170-5061
10/06/2021	98575	Car Quest	Battery PO#9956	168.00	01-140-5024
10/06/2021	98575	Car Quest	Battery PO#9956	168.00	16-240-5024
10/06/2021	98575	Car Quest	Battery PO#9956	288.00- V	02-170-5061
10/06/2021	98575	Car Quest	Battery PO#9956	168.00- V	01-140-5024
10/06/2021	98575	Car Quest	Battery PO#9956	168.00- V	16-240-5024
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.35	02-170-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.35	11-215-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.34	10-210-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.54	01-160-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.54	02-170-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.53	10-210-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.53	11-215-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.35- V	02-170-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.35- V	11-215-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.34- V	10-210-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.54- V	01-160-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.54- V	02-170-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.53- V	10-210-5061
10/06/2021	98576	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.53- V	11-215-5061
10/06/2021	98577	Dana Kepner Company	Remaining Balance from Returned Parts	55.21	10-210-5129

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10/06/2021	98577	Dana Kepner Company	Remaining Balance from Returned Parts	55.21- V	10-210-5129
10/06/2021	98578	Davis Hardware	Misc Bulbs for Museum PO#9960	204.30	01-145-5062
10/06/2021	98578	Davis Hardware	Water Testing Kits PO#9965	29.51	10-210-5123
10/06/2021	98578	Davis Hardware	Keys PO#9965	48.17	01-145-5062
10/06/2021	98578	Davis Hardware	Weed Killer PO#10189	22.17	04-180-5092
10/06/2021	98578	Davis Hardware	Insect Fogger PO#9964	30.53	01-160-5047
10/06/2021	98578	Davis Hardware	Supplies to fix line on El Cajon PO#9967	58.43	10-210-5129
10/06/2021	98578	Davis Hardware	Discount/Credit	74.64-	01-145-5062
10/06/2021	98578	Davis Hardware	Misc Bulbs for Museum PO#9960	204.30- V	01-145-5062
10/06/2021	98578	Davis Hardware	Water Testing Kits PO#9965	29.51- V	10-210-5123
10/06/2021	98578	Davis Hardware	Keys PO#9965	48.17- V	01-145-5062
10/06/2021	98578	Davis Hardware	Weed Killer PO#10189	22.17- V	04-180-5092
10/06/2021	98578	Davis Hardware	Insect Fogger PO#9964	30.53- V	01-160-5047
10/06/2021	98578	Davis Hardware	Supplies to fix line on El Cajon PO#9967	58.43- V	10-210-5129
10/06/2021	98578	Davis Hardware	Discount/Credit	74.64 V	01-145-5062
10/06/2021	98579	Devin Brown	Legal Prosecution Fees September 2021	1,605.00	01-106-5068
10/06/2021	98579	Devin Brown	Legal Prosecution Fees September 2021	1,605.00- V	01-106-5068
10/06/2021	98580	White Mountain Historical Society	Valle Redondo DVD PO#10166	21.00	01-000-2006
10/06/2021	98580	White Mountain Historical Society	Valle Redondo DVD PO#10166	21.00- V	01-000-2006
10/06/2021	98581	Carol Sletten	Book x 2 ; Greeting Card PO#10165	40.54	01-000-2006
10/06/2021	98581	Carol Sletten	Book x 2 ; Greeting Card PO#10165	40.54- V	01-000-2006
10/06/2021	98582	James Beaman	Wood Turned Vase x2 PO#10167	180.00	01-000-2006
10/06/2021	98582	James Beaman	Wood Turned Vase x2 PO#10167	180.00- V	01-000-2006
10/06/2021	98583	Municiple Code Corporation	Online Code Hosting Annual FY21/22	250.00	01-115-5025
10/06/2021	98583	Municiple Code Corporation	Online Code Hosting Annual FY21/22	250.00- V	01-115-5025
10/06/2021	98584	Napa Auto Parts	Air Filter PO#9955	21.23	02-170-5024
10/06/2021	98584	Napa Auto Parts	Window Regulator PO#9955	103.85	16-240-5024
10/06/2021	98584	Napa Auto Parts	Starter, Core Dep; Wiper Blads PO#9955	250.62	11-215-5024
10/06/2021	98584	Napa Auto Parts	Water Spout PO#9955	27.06	11-215-5024
10/06/2021	98584	Napa Auto Parts	Toggle; Tailgate Cable PO#9955	23.83	11-215-5024
10/06/2021	98584	Napa Auto Parts	Oil; Oil Filter; Window Washer PO#9955	120.62	01-130-5024
10/06/2021	98584	Napa Auto Parts	Air Filter PO#9955	21.23- V	02-170-5024
10/06/2021	98584	Napa Auto Parts	Window Regulator PO#9955	103.85- V	16-240-5024
10/06/2021	98584	Napa Auto Parts	Starter; Core Dep; Wiper Blads PO#9955	250.62- V	11-215-5024
10/06/2021	98584	Napa Auto Parts	Water Spout PO#9955	27.06- V	11-215-5024
10/06/2021	98584	Napa Auto Parts	Toggle; Tailgate Cable PO#9955	23.83- V	11-215-5024
10/06/2021	98584	Napa Auto Parts	Oil; Oil Filter; Window Washer PO#9955	120.62- V	01-130-5024
10/06/2021	98585	RAGHT	Oct 2021 Premium - PRW	4,386.83	01-000-2020
10/06/2021	98585	RAGHT	Oct 2021 Premium - Admin	721.32	01-115-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Finance	1,310.00	01-120-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - P&Z	270.04	01-125-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - PD	8,156.81	01-130-5004

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10/06/2021	98585	RAGHT	Oct 2021 Premium - AC	1,322.08	01-135-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Fire	1,792.78	01-140-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - HC	730.32	01-150-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Mech Shop	537.82	01-155-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Parks	1,061.10	01-160-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - HURF	4,167.75	02-170-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - SC	1,326.33	03-175-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - AP	1,326.33	04-180-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Water	3,238.56	10-210-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Sewer	2,702.41	11-215-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - PRW	4,388.83- V	01-000-2020
10/06/2021	98585	RAGHT	Oct 2021 Premium - Admin	721.32- V	01-115-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Finance	1,310.00- V	01-120-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - P&Z	270.04- V	01-125-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - PD	8,156.81- V	01-130-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - AC	1,322.08- V	01-135-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Fire	1,792.78- V	01-140-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - HC	730.32- V	01-150-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Mech Shop	537.82- V	01-155-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Parks	1,061.10- V	01-160-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - HURF	4,167.75- V	02-170-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - SC	1,326.33- V	03-175-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - AP	1,326.33- V	04-180-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Water	3,238.56- V	10-210-5004
10/06/2021	98585	RAGHT	Oct 2021 Premium - Sewer	2,702.41- V	11-215-5004
10/06/2021	98586	Shamrock Foods Co	Food General PO#10240	502.11	20-260-5060
10/06/2021	98586	Shamrock Foods Co	Food General PO#10240	502.11- V	20-260-5060
10/06/2021	98587	Sierra Propane	Propane for Weed Burner	27.35	01-160-5047
10/06/2021	98587	Sierra Propane	Propane for Weed Burner	27.35- V	01-160-5047
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Admin	48.60	01-115-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Finance	34.85	01-120-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - P&Z	10.18	01-125-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - PD	209.15	01-130-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - AC	19.44	01-135-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Fire	29.48	01-140-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - B Maint	18.02-	01-145-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - HC	21.55	01-150-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Mech Shop	7.73	01-155-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Parks	12.12	01-160-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - HURF	59.10	02-170-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - SC	32.40	03-175-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - AP	32.40	04-180-5004

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Water	55.13	10-210-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Sewer	57.34	11-215-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Admin	48.60- V	01-115-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Finance	34.85- V	01-120-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - P&Z	10.18- V	01-125-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - PD	209.15- V	01-130-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - AC	19.44- V	01-135-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Fire	29.48- V	01-140-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - B Maint	18.02 V	01-145-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - HC	21.55- V	01-150-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Mech Shop	7.73- V	01-155-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Parks	12.12- V	01-160-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - HURF	59.10- V	02-170-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - SC	32.40- V	03-175-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - AP	32.40- V	04-180-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Water	55.13- V	10-210-5004
10/06/2021	98588	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Sewer	57.34- V	11-215-5004
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Admin	360.00	01-115-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Finance	240.00	01-120-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- P&Z	120.00	01-125-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- PD	960.00	01-130-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Fire	360.00	01-140-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Water	60.00	10-210-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Sewer	60.00	11-215-5016
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Admin	669.44	01-115-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Finance	669.44	01-120-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics P&Z	334.72	01-125-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics PD	2,343.03	01-130-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics SC	334.72	17-245-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Fire	334.72	01-140-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics HC	669.44	01-150-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics HURF	1,338.86	02-170-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics AP	334.72	04-180-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Water	167.36	10-210-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Sewer	167.36	11-215-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics SC	334.72	22-270-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services - Admin Nov 2021	310.00	01-115-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services-Finance Nov 2021	310.00	01-120-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services P&Z Nov 2021	155.00	01-125-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services -PD Nov 2021	1,085.00	01-130-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services- SC Nov 2021	155.00	17-245-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services -Fire Nov 2021	155.00	01-140-5036

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/06/2021	98589	Sunstate Technology Group	Computer Services - HC Nov 2021	310.00	01-150-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services -HURF Nov 2021	620.00	02-170-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services-AP Nov 2021	155.00	04-180-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services-Water Nov 2021	77.50	10-210-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services-Sewer Nov 2021	77.50	11-215-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services- SC Nov 2021	155.00	22-270-5036
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- SC Nov 2021	170.21	16-240-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Admin	360.00- V	01-115-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Finance	240.00- V	01-120-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- P&Z	120.00- V	01-125-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- PD	960.00- V	01-130-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Fire	360.00- V	01-140-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Water	60.00- V	10-210-5016
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- Sewer	60.00- V	11-215-5016
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Admin	669.44- V	01-115-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Finance	669.44- V	01-120-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics P&Z	334.72- V	01-125-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics PD	2,343.03- V	01-130-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics SC	334.72- V	17-245-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Fire	334.72- V	01-140-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics HC	669.44- V	01-150-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics HURF	1,338.86- V	02-170-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics AP	334.72- V	04-180-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Water	167.36- V	10-210-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Sewer	167.36- V	11-215-5036
10/06/2021	98589	Sunstate Technology Group	Computer Update; Cables/Fiber Optics SC	334.72- V	22-270-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services - Admin Nov 2021	310.00- V	01-115-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services-Finance Nov 2021	310.00- V	01-120-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services P&Z Nov 2021	155.00- V	01-125-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services -PD Nov 2021	1,085.00- V	01-130-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services- SC Nov 2021	155.00- V	17-245-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services -Fire Nov 2021	155.00- V	01-140-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services - HC Nov 2021	310.00- V	01-150-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services -HURF Nov 2021	620.00- V	02-170-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services-AP Nov 2021	155.00- V	04-180-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services-Water Nov 2021	77.50- V	10-210-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services-Sewer Nov 2021	77.50- V	11-215-5036
10/06/2021	98589	Sunstate Technology Group	Computer Services- SC Nov 2021	155.00- V	22-270-5036
10/06/2021	98589	Sunstate Technology Group	TOS - VoIP telephone- SC Nov 2021	170.21- V	16-240-5016
10/06/2021	98590	The Tosca Law Firm PLC.	Legal Town Attorney Fees	1,072.50	01-106-5138
10/06/2021	98590	The Tosca Law Firm PLC.	Legal Town Attorney Fees	375.00	01-106-5138
10/06/2021	98590	The Tosca Law Firm PLC.	Legal Town Attorney Fees	1,072.50- V	01-106-5138

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/06/2021	98590	The Tosca Law Firm PLC.	Legal Town Attorney Fees	375.00- V	01-106-5138
10/06/2021	98591	TOS Municipal Property	Fire Truck USDA payment	1,933.80	01-100-5988
10/06/2021	98591	TOS Municipal Property	Public Safety Building USDA Payment	1,678.60	01-100-5988
10/06/2021	98591	TOS Municipal Property	Fire Truck USDA payment	1,933.80- V	01-100-5988
10/06/2021	98591	TOS Municipal Property	Public Safety Building USDA Payment	1,678.60- V	01-100-5988
10/06/2021	98592	Valley Auto Parts	Hydraukic Coupling/Hose PO#9957	86.28	02-170-5061
10/06/2021	98592	Valley Auto Parts	Hydraukic Coupling/Hose PO#9957	86.28- V	02-170-5061
10/06/2021	98593	WebsitesThatWork.biz	Annual Website Hosting/Maintenance	4,320.00	01-115-5012
10/06/2021	98593	WebsitesThatWork.biz	Annual Website Hosting/Maintenance	4,320.00- V	01-115-5012
10/06/2021	98594	WMRMC	Med Clearance- Ashcroft	75.00	01-130-5134
10/06/2021	98594	WMRMC	Med Clearance- Padilla	75.00	01-130-5134
10/06/2021	98594	WMRMC	Med Clearance- Howard	75.00	01-130-5134
10/06/2021	98594	WMRMC	Med Clearance- Ashcroft	75.00- V	01-130-5134
10/06/2021	98594	WMRMC	Med Clearance- Padilla	75.00- V	01-130-5134
10/06/2021	98594	WMRMC	Med Clearance- Howard	75.00- V	01-130-5134
10/06/2021	98597	ADEQ	MAP - Monitoring Assistance Program Sept 2021	250.00	10-210-5027
10/06/2021	98598	Apache Co Board of Supervisor	Monthly Payment Oct 2021	3,356.25	01-110-5056
10/06/2021	98599	Ascent Aviation Group, Inc.	Equipment Rental	350.00	04-180-5023
10/06/2021	98599	Ascent Aviation Group, Inc.	Wingpoints issued	5.42	04-180-5027
10/06/2021	98600	AZ Dept of Corrections	Inmate Labor-Parks & Cemetry	26.25	01-160-5077
10/06/2021	98600	AZ Dept of Corrections	Inmate Labor - HURF	61.25	02-170-5077
10/06/2021	98600	AZ Dept of Corrections	Inmate Labor - Water	35.00	10-210-5077
10/06/2021	98600	AZ Dept of Corrections	Inmate Labor - Sewer	26.25	11-215-5077
10/06/2021	98600	AZ Dept of Corrections	Inmate Labor - Senior Center	26.25	22-270-5077
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- Admin	29.52	01-115-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services-Finance	12.67	01-120-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- P&Z	12.67	01-125-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- PD	12.67	01-130-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- AC	26.43	01-135-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- Fire	53.41	01-140-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- HC	25.34	01-150-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- Parks	52.43	01-160-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- HURF	44.00	02-170-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- AP	53.41	04-180-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- Water	44.00	10-210-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- Sewer	53.43	11-215-5018
10/06/2021	98601	Blue Hills Env Assn Inc.	Sept 2021 Services- SC	53.42	22-270-5018
10/06/2021	98602	Car Quest	Battery PO#9956	288.00	02-170-5061
10/06/2021	98602	Car Quest	Battery PO#9956	168.00	01-140-5024
10/06/2021	98602	Car Quest	Battery PO#9956	168.00	15-240-5024
10/06/2021	98603	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.35	02-170-5061
10/06/2021	98603	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.35	11-215-5061

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/06/2021	98603	Cowboy Up Hay and Ranch Supply	Parts for Repair PO#9945	32.34	10-210-5061
10/06/2021	98603	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.54	01-160-5061
10/06/2021	98603	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.54	02-170-5061
10/06/2021	98603	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.53	10-210-5061
10/06/2021	98603	Cowboy Up Hay and Ranch Supply	Weedeater Heads; Throttle PO#9959	24.53	11-215-5061
10/06/2021	98604	Dana Kepner Company	Remaining Balance from Returned Parts	55.21	10-210-5129
10/06/2021	98605	Davis Hardware	Misc Bulbs for Museum PO#9960	204.30	01-145-5062
10/06/2021	98605	Davis Hardware	Water Testing Kits PO#9965	29.51	10-210-5123
10/06/2021	98605	Davis Hardware	Keys PO#9965	48.17	01-145-5062
10/06/2021	98605	Davis Hardware	Weed Killer PO#10189	22.17	04-180-5092
10/06/2021	98605	Davis Hardware	Insect Fogger PO#9964	30.53	01-160-5047
10/06/2021	98605	Davis Hardware	Supplies to fix line on El Cajon PO#9967	58.43	10-210-5129
10/06/2021	98605	Davis Hardware	Discount/Credit	74.64	01-145-5062
10/06/2021	98606	Devin Brown	Legal Prosecution Fees September 2021	1,605.00	01-106-5068
10/06/2021	98607	White Mountain Historical Society	Valle Redondo DVD PO#10166	21.00	01-000-2006
10/06/2021	98608	Carol Sletten	Book x 2 ; Greeting Card PO#10165	40.54	01-000-2006
10/06/2021	98609	James Beaman	Wood Turned Vase x2 PO#10167	180.00	01-000-2006
10/06/2021	98610	Municiple Code Corporation	Online Code Hosting Annual FY21/22	250.00	01-115-5025
10/06/2021	98611	Napa Auto Parts	Air Filter PO#9955	21.23	02-170-5024
10/06/2021	98611	Napa Auto Parts	Window Regulator PO#9955	103.85	16-240-5024
10/06/2021	98611	Napa Auto Parts	Starter; Core Dep; Wiper Blads PO#9955	250.62	11-215-5024
10/06/2021	98611	Napa Auto Parts	Water Spout PO#9955	27.06	11-215-5024
10/06/2021	98611	Napa Auto Parts	Toggle; Tailgate Cable PO#9955	23.83	11-215-5024
10/06/2021	98611	Napa Auto Parts	Oil; Oil Filter; Window Washer PO#9955	120.62	01-130-5024
10/06/2021	98612	RAGHT	Oct 2021 Premium - PRW	4,386.83	01-000-2020
10/06/2021	98612	RAGHT	Oct 2021 Premium - Admin	721.32	01-115-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - Finance	1,310.00	01-120-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - P&Z	270.04	01-125-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - PD	8,156.81	01-130-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - AC	1,322.08	01-135-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - Fire	1,792.78	01-140-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - HC	730.32	01-150-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - Mech Shop	537.82	01-155-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - Parks	1,061.10	01-160-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - HURF	4,167.75	02-170-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - SC	1,326.33	03-175-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - AP	1,326.33	04-180-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - Water	3,238.56	10-210-5004
10/06/2021	98612	RAGHT	Oct 2021 Premium - Sewer	2,702.41	11-215-5004
10/06/2021	98613	Shamrock Foods Co	Food General PO#10240	502.11	20-260-5060
10/06/2021	98614	Sierra Propane	Propane for Weed Burner	27.35	01-160-5047
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Admin	48.60	01-115-5004

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Finance	34.85	01-120-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - P&Z	10.18	01-125-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - PD	209.15	01-130-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - AC	19.44	01-135-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Fire	29.48	01-140-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - B Maint	18.02	01-145-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - HC	21.55	01-150-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Mech Shop	7.73	01-155-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Parks	12.12	01-160-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - HURF	59.10	02-170-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - SC	32.40	03-175-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - AP	32.40	04-180-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Water	55.13	10-210-5004
10/06/2021	98615	Standard Insurance Co, RA	00 156419 0003 Oct 21 - Sewer	57.34	11-215-5004
10/06/2021	98616	Sunstate Technology Group	TOS - VoIP telephone- Admin	360.00	01-115-5016
10/06/2021	98616	Sunstate Technology Group	TOS - VoIP telephone- Finance	240.00	01-120-5016
10/06/2021	98616	Sunstate Technology Group	TOS - VoIP telephone- P&Z	120.00	01-125-5016
10/06/2021	98616	Sunstate Technology Group	TOS - VoIP telephone- PD	960.00	01-130-5016
10/06/2021	98616	Sunstate Technology Group	TOS - VoIP telephone- Fire	360.00	01-140-5016
10/06/2021	98616	Sunstate Technology Group	TOS - VoIP telephone- Water	60.00	10-210-5016
10/06/2021	98616	Sunstate Technology Group	TOS - VoIP telephone- Sewer	60.00	11-215-5016
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Admin	669.44	01-115-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Finance	669.44	01-120-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics P&Z	334.72	01-125-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics PD	2,343.03	01-130-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics SC	334.72	17-245-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Fire	334.72	01-140-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics HC	669.44	01-150-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics HURF	1,338.88	02-170-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics AP	334.72	04-180-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Water	167.36	10-210-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics Sewer	167.36	11-215-5036
10/06/2021	98616	Sunstate Technology Group	Computer Update; Cables/Fiber Optics SC	334.72	22-270-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services - Admin Nov 2021	310.00	01-115-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services-Finance Nov 2021	310.00	01-120-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services P&Z Nov 2021	155.00	01-125-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services -PD Nov 2021	1,085.00	01-130-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services- SC Nov 2021	155.00	17-245-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services -Fire Nov 2021	155.00	01-140-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services - HC Nov 2021	310.00	01-150-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services -HURF Nov 2021	620.00	02-170-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services-AP Nov 2021	155.00	04-180-5036

Check Issue Date	Check Number	Payee	Description	Amount	Invoice GL Account
10/06/2021	98616	Sunstate Technology Group	Computer Services-Water Nov 2021	77.50	10-210-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services-Sewer Nov 2021	77.50	11-215-5036
10/06/2021	98616	Sunstate Technology Group	Computer Services- SC Nov 2021	155.00	22-270-5036
10/06/2021	98616	Sunstate Technology Group	TOS - VoIP telephone- SC Nov 2021	170.21	16-240-5016
10/06/2021	98617	The Tosca Law Firm PLC.	Legal Town Attorney Fees	1,072.50	01-106-5138
10/06/2021	98617	The Tosca Law Firm PLC.	Legal Town Attorney Fees	375.00	01-106-5138
10/06/2021	98618	TOS Municipal Property	Fire Truck USDA payment	1,933.80	01-100-5988
10/06/2021	98618	TOS Municipal Property	Public Safety Building USDA Payment	1,678.60	01-100-5988
10/06/2021	98619	Valley Auto Parts	Hydraulic Coupling/Hose PO#9957	86.28	02-170-5061
10/06/2021	98620	WebsitesThatWork.biz	Annual Website Hosting/Maintenance	4,320.00	01-115-5012
10/06/2021	98621	WMRMC	Med Clearance- Ashcroft	75.00	01-130-5134
10/06/2021	98621	WMRMC	Med Clearance- Padilla	75.00	01-130-5134
10/06/2021	98621	WMRMC	Med Clearance- Howard	75.00	01-130-5134
Grand Totals:				<u>212,539.14</u>	

Summary by General Ledger Account Number

TOWN OF SPRINGERVILLE

MEMORANDUM

TO: Springerville Town Council
FROM: Christopher Collopy, Town Manager
DATE: 10/20/2021
SUBJECT: Public Hearings -
a. Liquor License Safire Restaurant
b. Fee Schedule Update

PROPOSED MOTIONS:

1) Motion to go into a public hearing to take council and public comments on the two items listed below:

- a. Liquor License application from Miguel Gonzalez Toquinto dba the Safire Restaurant

Close the hearing for the Safire Public Hearing after comments

- b. Fee Schedule update for Casa Malpais Tours and event rentals

After taking all comments or any discussion; Close the public hearing with a motion:

2) Motion to close the public hearings and return to the regular meeting.

STAFF REPORTS:

The application for the Safire Restaurant was posted for the 20 days required by Statute and the Arizona Department of Liquor and License Control. To date we have not received any negative comments either oral or written.

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Sean Kienle, Airport Manager
DATE: 10/20/2021
SUBJECT: Airport Hangar Ground Lease

PROPOSED MOTIONS:

I move we approve the presented lease with the Moreman Family Trust.

OR

I move we do not approve the lease, or I move we table this item

STAFF REPORT

Staff requests that Council consider approval of a 20 year airport ground lease for Moreman Family Trust to build a 60' x 50 foot hangar in space A5 for an annual lease rate of \$1,470.00.



AIRPORT HANGAR GROUND LEASE

This agreement, made and entered into on the date indicated below by and between the **Town of Springerville**, an Arizona municipality, hereinafter called the Lessor, and **Moreman Family Trust**, hereinafter called the Lessee. Lessor and Lessee may be referred to individually as a “Party” and collectively as the “Parties”.

WHEREAS, the Lessor owns and operates an airport known as Springerville Municipal Airport (the “Airport”) and Lessee is desirous of leasing from the Lessor a certain parcel of land on the airport, hereinafter more fully described, for the purpose of constructing a hangar.

NOW, THEREFORE, for and in consideration of the rental charges, covenants, and agreements herein contained, the Lessee does hereby lease from the Lessor the following premises, rights, and easements on and to the Airport upon the following terms and conditions.

1. Property Description:

Hangar Parcel Number: A5 70’ wide x 70’ deep (4,900 square feet)

2. **Term:** The term of this lease shall be for a period of ____ years commencing on the ____ day of _____, 20__ (the “Effective Date”) and terminating at midnight on the ____ day of _____, 20___. The Lease may be renewed by mutual agreement of the Parties. Any renewal must be a written addendum to this Lease, executing by the appropriate authorized representative of each Party.
3. **Rent:** The Lessee agrees to pay to the Lessor for the use of the premises, rights, and easements herein described, a yearly rental of \$0.30 per square foot for the land leased, for a total annual charge of **\$1,470.00**, payable in advance on the Effective Date, and on each annual anniversary thereof until this lease terminates. Payments shall be due annually on the Effective Date, without further notice from the Airport.

Annual lease payments shall be made payable to ***Town of Springerville*** and shall be sent to:

Springerville Municipal Airport
905 W Airport Rd
Springerville, AZ 85938

Finally, the rental rate specified herein shall be subject to reexamination and readjustment as provided below.

4. **Rent Adjustments:** The Lessor shall have the option to adjust rent annually subject to the following:
 - a. Any rent adjustment shall be applied uniformly for all hangar leases at the Airport.
 - b. No adjustment shall result in rent that is more than the full year equivalent of 110% of the rent for the prior calendar year.

- c. Notice of a rent adjustment that is effective for the next annual term shall be delivered not less than sixty (60) days prior to the anniversary Effective Date year for which such adjustment shall apply.
5. **Taxes:** The Lessee shall pay all taxes and assessments that may be levied against the personal property or buildings of the Lessee.
6. **Utilities:** The Lessee shall be responsible for payment of all of its own utility expenses (gas, electric, telephone, heat, water, sewer etc.) and at no time shall the Lessee use the utilities of the Lessor without the Lessor's prior written consent, nor shall the Lessee have its utility bills placed into the name of the Lessor.
7. **Other Fees:** Nothing herein shall limit the Lessor's right to impose, and the Lessee's obligation to pay, any and all other fees which the Lessor may establish from time-to-time for Airport services and privileges.
8. **Hangar Construction:** The Lessee shall have the right to erect, maintain and alter buildings or structures upon the premises providing such buildings or structures are in accordance with all federal, state, and local regulations. All plans for such buildings or structures shall be reviewed and approved in writing by the Lessor prior to construction.
9. **Hangar Use:** Hangar shall be used for an aeronautical purpose such as:
 - a. Storage of airworthy aircraft;
 - b. Shelter for maintenance, repair, or refurbishment of aircraft, but not the indefinite storage of non-operational aircraft;
 - c. Non-commercial construction of amateur-built or kit-built aircraft;
 - d. Storage of aircraft handling equipment, (e.g. tow bar, glider tow equipment, work benches, tools and materials used to service aircraft); and
 - e. Storage of materials related to an aeronautical activity (e.g. balloon and skydiving equipment, office equipment, teaching tools).

Provided the hangar is used primarily for an aeronautical purpose, Lessee may store non-aeronautical items in the hangar provided they do not:

- f. Impede the movement of the aircraft in and out of the hangar;
- g. Displace the aeronautical contents of the hangar. A vehicle parked inside the hangar while the vehicle owner is using the aircraft will not be considered to displace the aircraft;
- h. Impede access to other aeronautical contents of the hangar; and
- i. Violate building codes or local ordinances.

Lessee shall not conduct business activities out of the hangar nor store items in support of a business without the prior written consent of the Lessor. All business activities on the Airport will require the execution of a separate Commercial Operating Agreement.

At no time shall the Lessee store any flammable material (except for fuel in the aircraft) nor shall the Lessee store explosives or other dangerous or hazardous materials, in or around the hangar, without the Lessor's prior written consent.

Lessee shall not hereafter make use of the premises in any manner which might create electrical or electronic interference with navigational signals or radio communications, impair the ability of pilots to visually distinguish the airfield, or otherwise endanger the landing, taking off, or maneuvering of aircraft. Lessor reserves the right to enter upon the premises hereby and abate any such hazard at the expense of Lessee.

10. Nonexclusive Rights: Lessee shall have the nonexclusive right, in common with others so authorized:

- a. To use the common areas of the airport, including runways, taxiways, aprons, roadways, floodlights, landing lights, signals and other conveniences for the take-off, flying and landing of aircraft.
- b. To use the airport parking areas, appurtenances and improvements thereon, but this shall not restrict the right of the Lessor to charge fees for the use of such areas.
- c. To use all access ways to and from the premises, limited to streets, driveways or sidewalks designated for such purposes by the Lessor, and which right shall extend to Lessee's employees, passengers, guests, invitees, and patrons.

11. Hangar Maintenance: The Lessee will maintain its hangar, associated appurtenances, and the surrounding land in a safe, useful, clean, painted, neat and orderly condition, and Lessee shall perform such repairs, maintenance and upkeep as the Lessor shall deem necessary and appropriate to maintain the safety of the Airport and to maintain the attractive, professional appearance of the Airport. In the event of fire or any other damage or casualty to structures owned by the Lessee, the Lessee shall repair, replace or remove the damaged structure, and restore the leased area to its original condition, within 120 days of the date the damage occurred. Upon petition by the Lessee, the Lessor may grant an extension of time if it appears such extension is warranted.

12. Obstruction Lights: Whenever determined necessary by the Lessor, the Lessee agrees to install, maintain and operate proper obstruction lights on the tops of all of Lessee's buildings or structures, at Lessee's sole cost.

13. Signs: No signs or advertising matter may be erected on the leased premises without the prior written consent of the Lessor.

14. Auto Parking: Auto parking is allowed only in designated parking areas. Autos may not be parked outside the hangars unless in a parking area designated by the Lessor. Autos may be parked inside the hangar, subject to Section 9 (g) of this document.

15. Rules and Regulations: The Lessee agrees to observe and obey all current and future laws, ordinances, rules and regulations promulgated and enforced by the Lessor and by other proper authority having jurisdiction over the conduct of operations at the airport, provided the same are consistent with the procedures proscribed or approved from time-to-time by the Federal Aviation Agency for landing and taking off of Lessee's aircraft.

- 16. Security:** Lessee shall comply at all times with all federal and state security and safety regulations and mandates. A hangar shall be locked at all times when an aircraft is stored within the hangar and Lessee, or Lessee's agent, is not present at the hangar. Keys shall not be left in any unattended aircraft whether or not the aircraft is located within a hangar.
- 17. Occupants:** No person or entity may occupy the hangar of the Lessee except the Lessee, without the prior written consent of the Lessor. However, nothing herein shall prohibit the Lessee from temporarily permitting another person or entity to temporarily store aircraft in the Lessee's hangar. It is understood that any long-term storage requires the permission of the Lessor and any entity which permits temporary storage for profit must obtain a Fixed Base Operator (FBO) permit from the Lessor.
- 18. Commercial Operations:** Nothing herein shall authorize the Lessee to conduct any business operations or to act as a FBO on the premises leased herein, unless the terms of Section 17 are met. All such activities are prohibited without the prior written approval of the Lessor. However, nothing herein shall be construed to prohibit the Lessee from performing any services on its own aircraft with its own regular employees (including, but not limited to, maintenance and repair) that it may choose to perform.
- 19. Airport Maintenance:** Lessor reserves the right, but shall not be obligated to Lessee, to maintain and keep in repair the landing and taxi areas of the airport and all publicly owned facilities of the airport, together with the right to direct and control all activities of Lessee in this regard.
- 20. Obstructions:** Lessor reserves the right to take any action it considers necessary to protect the aerial approaches of the airport against obstruction, together with the right to prevent Lessee from erecting, or permitting to be erected, any building or other structure on the airport which, in the opinion of the Lessor, would limit the usefulness of the airport or constitute a hazard to aircraft. Lessee shall, upon approval by Lessor and prior to any construction of any nature within the boundaries of the airport, prepare and submit to the Federal Aviation Administration, FAA Form 7460-1, "Notice of Proposed Construction or Alteration", as required by Federal Aviation Regulation Part 77.
- 21. Airport Development:** The Lessor reserves the right to further develop and improve the airport as Lessor sees fit, regardless of the desires or views of the Lessee, and without interference or hindrance from the Lessee. If the development of the airport requires the removal and/or relocation of the Lessee's hangar building(s), the Lessor and Lessee agree that such removal and/or relocation shall occur pursuant to the following terms and conditions:
- a. The Lessor will provide the Lessee with written notice at least 180 days prior to said removal and/or relocation, and
 - b. The Lessor shall, in the Lessor's sole discretion, either
 - i. Pay a third party to relocate the Lessee's building(s) to a new location on the airport, or
 - ii. pay the Lessee the fair market value of the building(s)
- 22. Snow Removal:** The Lessor agrees to plow and remove the snow, at no extra charge, from the taxiways in front of the hangars, except within 10 feet of hangar doors. The manner, speed and timeliness of snow removal shall be in the sole discretion of the Lessor, and may vary from year-to-year and from snowfall-to-snowfall. Snow removal from the taxiways in front of Lessee's hangar shall be accomplished only after all runways, aprons, and primary taxiways have been first cleared. Lessee hereby releases and holds the Lessor harmless from any liability for any and all damages, incurred by the Lessee, caused by or arising from the manner, speed or timeliness of the Lessor's snow removal.

- 23. Right to Inspect:** Lessor reserves the right to enter upon the premises at any reasonable time for the purpose of making any inspection it may deem expedient to the proper enforcement of any of the covenants or conditions of this agreement, or to the operation of the airport.
- 24. Right to Enter:** Lessor shall have the right to enter Lessee's premises without notice or permission in case of emergencies. Lessor shall not be liable to Lessee for any damages caused by Lessor's entry to Lessee's premises. Lessee may, in its sole discretion, provide Lessor keys to its premises to hold and use only in case of emergencies.
- 25. Hold Harmless:** The Lessor shall not be liable to the Lessee for, and Lessee shall hold the Lessor harmless from, any and all claims, damages or losses caused by the acts or omissions of the Lessee, its family, guests, invitees, employees, agents, representatives or servants, relating to or arising out of Lessee's use and enjoyment of the Airport or the rights and privileges granted by this lease. The Lessor shall not be liable for any loss or damage, not caused by negligent acts or omissions of the Lessor, which Lessee may sustain from:
- a. Theft or burglary in or about the premises;
 - b. Delay or interruption in any utility service from any cause whatsoever;
 - c. Fire, water, rain, frost, snow, gas, odors or fumes from any source whatsoever;
 - d. Any injury to any person or damage to any property; or
 - e. Failure to keep the Airport premises, appurtenances, fixtures and/or equipment in repair.
- 26. Insurance:** Lessee shall, during the entire term hereof and at its sole cost and expense, maintain fire and extended coverage insurance on Lessee's hangar and all furniture, fixtures, equipment and personal property owned by the Lessee located on the Airport. Lessor shall have no obligation to provide insurance for any of Lessee's personal property, or for Lessee's buildings, fixtures or equipment which may be attached to or placed upon the Lessor's real estate.
- Lessee shall, during the entire term hereof and at its sole cost and expense, maintain comprehensive general liability insurance against claims for bodily injury or death occurring in or about the premises, such insurance to afford minimum protection during the term of this Contract of not less than \$1,000,000.00 with respect to bodily injury or death to any one person and not less than \$1,000,000.00 with respect to any one accident, and of not less than \$500,000.00 for property damage. Such insurance shall name the Lessor as an additional insured and Lessee shall furnish to Lessor a certificate of any such policies of insurance required under this paragraph.
- a. The insurance policies required to be carried by Lessor hereunder shall contain provisions that such policies are not subject to cancellation or change without at least 30 days written notice to the Lessee.
 - b. Any insurance required to be maintained by Lessee under this section may be provided and maintained by blanket insurance covering the premises and other locations, properties and insurable interests of the Lessee, provided that the coverage obtained by such blanket policy shall be in a manner sufficient to satisfy the obligations of Lessee under this Section
- 27. Abandonment:** If the Lessee fails to use the hangar for the purpose of storing aircraft owned by the Lessee, for a continuous period of 12 months, then the Lessor may, in Lessor's sole discretion, terminate

this lease.

28. Liens and Encumbrances: The Lessee shall neither create, nor cause or permit to be created, any lien, encumbrance, security interest or other charge, including liens for work, labor or materials furnished, or alleged to have been furnished, on the leased premises.

29. NOTICES. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed given if mailed, certified mail, return receipt requested, or sent by overnight carrier to the following addresses:

If to Lessor:

Town of Springerville
905 W Airport Rd
Springerville, AZ 85938
Attn: Airport Manager

With a copy to:

Town of Springerville
418 Main Street
Springerville, AZ 85938
Attn: Town Manager

And a copy to
(which shall not constitute Notice):

The Tosca Law Firm PLC
P.O. Box 3192
Cottonwood, AZ 86326
Attn: Tosca Henry, Esq.

If to Lessee:

30. Default and Termination:

- a. **Default Defined:** Lessee shall be deemed in default upon
 - i. Failure to pay rent or any other properly-imposed fee within 30 days after due date.
 - ii. The filing of any petition under the Federal Bankruptcy Act or any amendment thereto, including a petition for reorganization.
 - iii. The commencement of any proceeding for dissolution or for the appointment of a receiver.
 - iv. The making of an assignment for the benefit of creditors.
 - v. Violation of any of the other terms or conditions of this lease after written notice to cease and/or correct such violation has been served upon the Lessee by the Lessor, and after the Lessee has failed to correct such violation within thirty (30) days of service of such notice (or such later deadline as may be established in the Notice to the Lessee). Mailing notice by U.S. Mail, Certified Mail, shall constitute "service" of notice. In the case of a violation which cannot with due diligence be cured within a period established, the Lessee may apply

to the Lessor for an extension of time within which to cure said violation.

- b. **Effect of Default:** Default by the Lessee shall authorize the Lessor, at its sole option, to declare this lease void, to cancel the same, and to re-enter and take possession of the premises.
- c. **Remedies:** Except otherwise provided herein, no right or remedy herein conferred shall be considered exclusive of any other right or remedy and each and every right and remedy shall be cumulative and in addition to any other right and remedy given hereunder, or now or hereafter existing at law or in equity or by statute
- d. **Restoration of Property:** Upon termination of this lease, the Lessee shall remove all of its buildings, equipment, and property, and restore the leased premises to its original vacant condition within 90 days, unless the Lessor agrees, in writing, to accept all or any part of the property which the Lessee wishes to abandon. Abandoned structures and improvements shall become the property of the Lessor.
- e. **Non-waiver:** Any intentional or unintentional waiver by the Lessor of any violation of this agreement by the Lessee shall not be construed or interpreted to be a waiver of any other prior, subsequent or contemporaneous violation.

31. Title: Title to the building erected by the Lessee shall remain with the Lessee and shall be transferable. Upon termination of this lease, the Lessee shall remove the buildings, equipment, and personal property, and restore the leased property to its original condition, unless otherwise agreed by in writing by Lessor.

32. First Right of Refusal: During the term of the lease, Lessee hereby grants Lessor the right to have the first opportunity to purchase the hangar if and when such becomes available and the first right to meet any other offer from a third party. The terms of any such third-party offer shall be delivered in writing to Lessor, and Lessor shall have thirty (30) days from receipt in which to agree to meet the terms of said offer. If Lessor does not elect to purchase the hangar, Lessee may transfer the hangar to the third party on the same terms of the original offer. If Lessee does not transfer the hangar pursuant to said offer, the terms of this paragraph shall continue to apply.

33. Lease Transfer: The Lessee may not assign or transfer this agreement or any interest contained herein, without the consent of the Lessor, which consent shall not be unreasonably withheld.

34. Subordination: This lease shall be subordinate to the provisions of any existing or future agreement between the Lessor and the United States or the State of Arizona relative to the operation or maintenance of the Airport, the execution of which has been or may be required as a condition precedent to the expenditure of federal or state funds for the development of the airport. Furthermore, this lease may be amended to include provisions required by those agreements with the United States or the State of Arizona.

35. Nondiscrimination: The Lessee, as a part of the consideration hereof, does hereby covenant and agree as a covenant running with the land that:

- a. No person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or be otherwise subjected to discrimination in the use of the Subject Property or Lessee's Improvements.

- b. In the construction of any improvements on, over, or under such land and the furnishing of services thereon, no person on the grounds of race, color, or national origin shall be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination,
- c. The Lessee shall use the Subject Property and Lessee's Improvements in compliance with all other requirements imposed by or pursuant to Title 49, Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination, in Federally-assisted programs of the Department of Transportation-Effectuation of Title VI of the Civil Rights Act of 1964, and as said Regulations may be amended.

36. National Emergency: During time of War or other State or National emergency, the Lessor shall have the right to suspend this Agreement, and to turn over operation and control of the Airport to the State of Arizona and/or the United States Government. During any period when the airport shall be closed by any lawful authority, thereby restricting the use of the airport in such a manner as to interfere with the use of same by Lessee, the rent shall abate, and the period of such closure shall be added to the term of this Agreement so as to extend and postpone the expiration thereof.

37. Arbitration: Any controversy or claim arising out of or relating to this lease or any alleged breach thereof, which cannot be settled between the parties, shall be settled by arbitration in accordance with the rules of the American Arbitration Association, and judgment upon the dispute by the arbitrator(s) shall be final and binding on the parties.

38. Severability: This lease shall be construed under the laws of the State of Arizona. Any covenant, condition, or provisions herein contained that is held to be invalid by any court of competent jurisdiction shall be considered deleted from this lease, but such deletion shall in no way affect any other covenant, condition, or provision herein contained so long as such deletion does not materially prejudice Lessor or Lessee in their respective rights and obligations contained in the valid remaining covenants, conditions and provisions of the lease, and when such occurs, only such other covenants, conditions or provisions shall be deleted as are incapable of enforcement.

IN WITNESS WHEREOF, Lessor and Lessee have executed the Agreement to be in effect as of the date first written above and below.

LESSOR:

Town of Springerville
Springerville Municipal Airport
905 W Airport Rd
Springerville, AZ 85938

Airport Manager

Date

Town Clerk
(Seal)

LESSEE:

By: _____
Its Authorized Representative

Date

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Kelsi Miller / Town Clerk
DATE: 10/20/2021
SUBJECT: Liquor License Application

SUGGESTED MOTIONS:

I move we approve the liquor license application from Miguel Gonzales Toquinto.

OR

I move we do not approve or we table the item until next meeting.

STAFF REPORT

Staff's recommendation to approve the application. This location has had an existing license for many years, this is change of ownership to the new owners of Safire Restaurant. The application for the Safire Restaurant was posted for the 20 days required by Statute and the Arizona Department of Liquor and License Control. To date we have not received any negative comments either oral or written.

NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: SEPTEMBER 16, 2021

**A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE
SPRINGERVILLE TOWN COUNCIL**

PLACE: SPRINGERVILLE TOWN HALL 418 E. MAIN ST. **DATE/TIME:** OCTOBER 20, 2021 6:00 P.M.

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: KELSI MILLER (928) 333-2656

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE

STATE LIQUOR BOARD: 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL – LOCAL GOVERNING BODY (928) 333-2656 STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE

21 SEP 13 11:47 AM 4 146

21 JUL 29 PM 12:14 AZD LCC



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

805-064

QUESTIONNAIRE
A.R.S. § 4-202, 4-210
Type or Print with Black Ink

The fees allowed by R19-1-102 will be charged for all dishonored checks.

ATTENTION APPLICANT: This is a legally binding document. Please type or print in black ink. An investigation of your background will be conducted. Incomplete applications will not be accepted. False or misleading answers may result in the denial or revocation of a license or permit and could result in criminal prosecution.

Attention local governments: Social security and birth date information is confidential. This information may be given to law enforcement agencies for background checks only.

QUESTIONNAIRE IS TO BE COMPLETED BY EACH CONTROLLING PERSON, AGENT AND MANAGER BEING DISCLOSED TO THE DEPARTMENT. EACH PERSON COMPLETING THIS FORM MUST SUBMIT A BLUE OR BLACK LINED FINGERPRINT CARD ALONG WITH A \$22 FEE. FINGERPRINTS MUST BE DONE BY A LAW ENFORCEMENT AGENCY OR BONA FIDE FINGERPRINT SERVICE. FOR AN ADDITIONAL \$13 FEE, FINGERPRINTS MAY BE DONE AT THE DEPARTMENT OF LIQUOR WHEN ACCOMPANIED BY A COMPLETED APPLICATION.

Liquor License#: 06010017 / #101144

1. Check the Appropriate Box →

<input checked="" type="checkbox"/> Controlling Person	<input checked="" type="checkbox"/> Agent	<input type="checkbox"/> Premises Manager (complete all questions except #12)
--	---	--

2. Name: Gonzalez Toquinto Miguel Birth Date: [REDACTED] (NOT a public record)

3. Social Security # [REDACTED] Driver License # [REDACTED] State: AZ

4. Place of birth: Chihuahua Mexico Height: 5'6" Weight: 160 Eyes: Brow Hair: Blk

5. Name of current/most recent spouse: Gonzalez Sarah D Birth Date: 1/1/ (NOT a public record)

6. Are you a bona fide resident of Arizona? Yes No If yes, what is your date of residency: 11-20 2018

7. Daytime telephone number: 928 245-2626 E-mail address: miguelgonzalez2012@gmail.com

8. Business Name: Agan the Sative Restaurant Business Phone: 928/333/4512

9. Business Location Address: 411 East Main St. Spangerville AZ US 85938

10. List your employment or type of business during the past five (5) years. If unemployed, retired, or student, list residence address.

FROM Month/Year	TO Month/Year	DESCRIBE POSITION OR BUSINESS	EMPLOYERS NAME OR NAME OF BUSINESS (Street Address, City, State & Zip)
<u>03/2015</u>	<u>CURRENT</u>	<u>Supervisor</u>	<u>Liberty Industrial 3749 E Atlanta Ave. Phoenix, AZ 85040</u>

(ATTACH ADDITIONAL SHEET IF NECESSARY)

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Christopher Collopy, Town Manager
DATE: 10/20/2021
SUBJECT: RESOLUTION 2021-R008

SUGGESTED MOTIONS:

I move we adopt Resolution 2021-R008, regarding updating the fee schedule for fees related to event rental services and increasing rates for Casa Malpais Tours.

OR

I move we table the item.

STAFF REPORT

See attachments

RESOLUTION NO. 2021-R008

**A RESOLUTION OF THE MAYOR AND THE COUNCIL OF THE TOWN OF
SPRINGERVILLE, ARIZONA AMENDING RESOLUTION 2021-R002,
ADDING OR AMENDING FEES AS REQUIRED OR ALLOWED BY THE
TOWN CODE TO ADJUST FEES FOR SERVICES.**

WHEREAS, the Town wishes to update its fee schedule regarding fees associated with establishing and adopting fees for event rentals and modifying fees associated with Casa Malpais Tours effective December 1, 2021.

NOW THEREFORE BE IT RESOLVED by the Mayor and Town Council of the Town of Springerville, Arizona that Resolution 2021-R008 and the attached Exhibit A incorporated herein by reference for the Town of Springerville be adopted.

PASSED AND ADOPTED by the Mayor and Council of the Town of Springerville, Arizona, this 20th day of October 2021.

Phil Hanson Jr., Mayor

ATTEST:

Kelsi Miller, Town Clerk

APPROVED AS TO FORM:

Tosca Henry, Town Attorney
The Tosca Law Firm, PLC

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution No. 2021-R008 was duly passed and adopted by the Town Council of the Town of Springerville, Arizona, at a regular meeting held on the October 20, 2021, and that a quorum was present at the meeting.

Kelsi Miller, Town Clerk

EXHIBIT A

TOWN OF SPRINGVILLE			
Fee Schedule January 1, 2021			
ADMINISTRATION			
PARKS		CASA MALPAIS	
Ramada rental (all parks)	25.00	Tour for adult (13-59)	12.00 40.00
Ramada cleaning deposit (refundable)	50.00	Tour for senior (60 and over)	10.00 8.00
Rooms/Facilities (per day)	100.00	Tour for child (4-12)	5.00
Rooms/Facilities cleaning deposit (refundable)	50.00	Tour (0-3)	Free
Event Trailer Deposit (New Fee)	200.00	Family rate (parents & 2 children under 18)	25.00
Event Trailer Daily Fee (New Fee)	25.00	Additional child (4-12) Family fee child	3.00
<i>No charge for government, non-profits community groups, service clubs, ect.</i>		School tours (per head)	3.00
		Other group tours (per head-8 minimum)	5.00
CEMETERY		MISC	
Opening of graves	300.00	Copies per page	0.50
Closing of graves	250.00	Certified copies (plus cost of copies)	7.50
Infant grave opening	150.00	Recordations (standard doc first 5 pages)	12.00
Infant grave closing	150.00	Each additional page	0.50
Cremation opening	150.00	Commercial records request (plus copy cost)	25.00
Cremation grave closing	150.00	Fax transmission (per page)	2.00
Stacked graves (first interment)	100.00	Computer disk	10.00
Weekend/After hours opening/closing	100.00	Computer CD, or DVD	15.00
Grave purchase in advance	300.00	Audio or vidoe cassette recording	15.00
Disinterment (not a town service)		Document imaging (per page)	2.00
		<i>Maps, etc., actual cost per recorders fees</i>	

**TOWN OF SPRINGERVILLE
MEMORANDUM**

TO: Springerville Town Council
FROM: Christopher Collopy, Town Manager
DATE: 10/20/2021
SUBJECT: RESOLUTION 2021-R007

SUGGESTED MOTIONS:

I move we adopt Resolution 2021-R007, regarding the submission and acceptance of the Indian Gaming Revenue Sharing Grant on behalf of the Round Valley Boys and Girls Club.

OR

I move we table the item.

OR

I move we do not adopt the Resolution.

STAFF REPORT

See attachments

RESOLUTION NO. 2021-R007

A RESOLUTION OF THE MAYOR AND TOWN COUNCIL OF THE TOWN OF SPRINGVILLE, ARIZONA PERTAINING TO THE SUBMISSION AND AUTHORIZING ACCEPTANCE OF AN INDIAN GAMING REVENUE SHARING GRANT TO THE GILA RIVER INDIAN COMMUNITY ON BEHALF OF THE ROUND VALLEY BOYS AND GIRLS CLUB IN THE AMOUNT OF \$42,000

WHEREAS, pursuant to A.R.S § 5-601.02, Indian tribes entering into a tribal-state gaming compact shall contribute monies to "... cities, towns, and counties... for government services that benefit the general public, including public safety, mitigation of gaming impacts, and promotion of commerce and economic development", and

WHEREAS, it has become a common practice for towns to authorize the submission and acceptance of the grant applications for such Indian gaming revenue sharing grants on behalf of 501 (c)(3) non profit organizations that are deemed to be providing services that benefit the general public; and

WHEREAS, the Gila River Indian Community Grants Review Committee has completed its review of grant applications for the 2021 grants cycle; and

WHEREAS, the Boys and Girls Club, a 501 (c)(3) non profit organization, has requested that the Town of Springerville authorize the submission of an application for such Indian gaming revenues sharing grant funding to the Gila River Indian Community in the amount of \$42,000; and

WHEREAS, the funding sought by the Round Valley Boys and Girls Club is intended to support the purchase of a passenger van, as more specifically described in the application materials prepared by the Boys and Girls Club submitted to the Gila River Indian Community; and

WHEREAS, the Town has reviewed the application materials prepared by the Round Valley Boys and Girls Club and believes the funding request described in the application materials qualifies for government related services that benefit the general public.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Town Council of the Town of Springerville, Arizona, as follows:

1. THAT the Springerville Town Council and the Round Valley Boys and Girls Club acknowledge that the grant cycle-grant recommendation does not constitute an actual award.
2. THAT, the Town of Springerville Town Council will accept the grant if approved, in the amount of \$42,000 for a passenger van, from the Gila River Indian Community.
3. THAT the Town Manager is authorized to execute any necessary and related documents supporting the acceptance of the grant from the Gila River Indian Community on behalf of the Round Valley Boys and Girls Club.

4. THAT Within ten (10) days of the Town receiving any grant funds from the Gila River Indian Community pursuant to a grant application on behalf of the Round Valley Boys and Girls Club, staff will mail a check to the Round Valley Boys and Girls Club, covering one hundred percent (100%) of the funds received by the Town of Springerville. The Town, by virtue of this Resolution, is simply acting as a financial conduit between the Gila Indian Community and The Round Valley Boys and Girls Club.

PASSED AND ADOPTED by the Mayor and Town Council of the Town of Springerville, Arizona, this ____ day of _____, 2021.

Phil Hanson, Jr., Mayor

ATTEST:

Kelsi Miller, Town Clerk

APPROVED AS TO FORM:

Tosca Henry, Town Attorney
The Tosca Law Firm, PLC

CERTIFICATION

I HEREBY CERTIFY that the foregoing Resolution No. 2021-R007 was duly passed and adopted by the Town Council of the Town of Springerville, Arizona, at a regular meeting held on the October 20, 2021, and that a quorum was present at the meeting.

Kelsi Miller, Town Clerk



**Gila River Indian Community Grant Application
Grant Cycle 2021**

Cover Sheet

Municipality Information	
1. Date of Application: 3/18/2021 (NOTE: Click field or use up/down arrow keys to move among fields)	
2. Name of City, Town or County: Town of Springerville	
3. Mayor (City or Town) or Board of Supervisor's Chairman (County): Phil Hanson Jr.	
4. Mailing Address: 418 E. Main St	
5. City: Springerville	State: Arizona Zip Code: 85938
6. Acknowledgement of Submission by Authorized Municipality Representative: Typed Name/Title: Heidi Wink/Interim Town Manager Email Address: hwink@springervilleaz.gov Signature: <i>Heidi Wink</i>	
Applicant Information	
7. Department/Organization Name: Boys & Girls Club of Round Valley	
8. Select Organization Type: 501c3 Non-Profit <input checked="" type="checkbox"/> If Non-profit please attach IRS Determination Letter	
9. Application Contact Person: Sarah Meacham Title: Executive Director	
10. Phone Number: 928-333-7824	
11. Mailing Address: PO BOX 1606	
12. City: Eagar	State: Arizona Zip Code: 85925
13. Email Address: director@rvbgc.com Website Address: www.rvbgc.com	
Project Information	
14. Project Name: Boys & Girls Club Van	
15. Purpose of Grant: to replace aging van	
16. Priority Funding Area	Education
17. Annual amount requested	\$42,000
18. Number of years that funding is requested	one
19. Total amount requested (annual amount x number of years)	\$42,000
20. Has your organization received past funding from GRIC? If yes, list each year and amount	no
21. Geographic area served	Apache County

For Office Use Only:		
Data Entry	Receipt	Evaluation
Review <input type="checkbox"/> Approval - Amount \$		<input type="checkbox"/> Denial



Gila River Indian Community Grant Application Grant Cycle 2021

Narrative

Please structure your proposal to provide the following information in the order indicated. Provide the narrative in paragraph form in the text field provided. Please be thorough but strive for brevity.

1. Briefly describe your organization's history, mission and goals.

For the past 10 years, the Boys & Girls Clubs of Round Valley has provided after-school and school-break programs to young people in our community. Our program area covers Southern Apache County.

Our mission is "to inspire and enable all young people to realize their full potential as productive, caring and responsible citizens". Or put differently, we want to provide young people with a safe place to go while they are not in school. One of our goals is to help youth develop life coping and management skills by developing passion for the outdoor and to explore the world that we live in in hopes that they will make positive lifestyle choices. The club is a "home away from home" for over 200 unduplicated kids per year and serves another 400 youth through the various little league programs.

2. To determine eligibility for this grant, if the applying organization is non-municipal or a non-profit 501c, please describe your relationship with Arizona municipalities including past and present support, whether through partnerships, collaborations, in-kind contributions, grants, tax-based funding or other. Describe the supporting municipality's role in this project. If the applying organization is a municipality or a municipal sub-division please enter the text "Not applicable" and go to item 3.

The Boys & Girls Club of Round Valley partners frequently with the Town of Springerville. The town has been a strong supporter of the club over the years. They even provide occasional cash infusion to operate the club. The Town of Springerville is our partner on many projects such as the annual car wash that raises funds for Kits for Kids, a youth led effort to provide emergency bug out kits for kids escaping volatile family home lives. This is our first time collaborating on a grant with the Town of Springerville, as our relationship continues to strengthen. The role of the municipality is to be the fiscal agent in this transaction.

3. Describe the proposed project and your plan to implement.

The club purchased a used 15 passenger van from the Boys & Girls Club of the East Valley about 8 years ago. The van has served us well but is quite old and is need of repairs and upgrades so that the club can take longer distance trips for academic enrichment. The project is a one-time purchase of a new van to provide reliable transportation. The club is located 45 minutes East of Show Low, 2 ½ hours to Flagstaff or 3 ½ hours to Flagstaff or Albuquerque, New Mexico and about 4 hours to Phoenix Metro area. Having reliable transportation is paramount to continued programming success.



Gila River Indian Community Grant Application Grant Cycle 2021

4. Describe how the proposed project satisfies one or more of the priority funding areas identified by the Gila River Indian Community.

The club is the only afterschool enrichment program in all of Southern Apache County that provides daily hands on STEM centered programming and engaging weekly field trips. Members attend school Monday – Thursday and on Friday there is no school. The club is the “hang out” place on Friday’s. In order to engage the kids, on Friday’s there’s always a field trip. This could be hiking, swimming or some other outdoor activity.

5. Identify the needs/problems to be addressed, target population and number of people to be served by the project.

There are a couple key needs the club is experiencing. The first one is that the current 2003 Chevy Commercial Van is aging and with the increased driving that we are doing, we are unsure how long the van will last before it leaves us stranded on the side of a country road. The van also lacks air condition which also limits traveling out of town during the summer to experience museums, sporting events, and to visit national parks throughout the state. Another need is due to our neighboring community of St. John’s has discovered that our summer programming is amazing and more kids from their community would like to participate. Unfortunately we don’t have the transportation to bring them with the main club. A new van would eliminate the safety concern for traveling out of town. The club serves somewhere between 200-300 unduplicated members per year through the brick and mortar programming, with 84% of our membership body qualifying for Free and Reduced School Breakfast/Lunch. If the new van will last 10 years the impact is estimated to be well over 1,000 unduplicated youth.

6. Define the project as a new or continuing program. Has GRIC previously funded this project?

This would be a one-time new purchase. The Boys & Girls Club of Round Valley has never applied for GRIC funding before.

7. Provide a brief timeline including start and finish dates. Indicate if the timeline is flexible.

The pandemic has made purchasing a new van a lengthy process. In the past one could go to a car dealer and purchase a passenger van. In today’s COVID world, car manufacturer are not producing like they once did. The club would need to place an order through a dealer and then wait for the van to be produced. This



Gila River Indian Community Grant Application Grant Cycle 2021

process could take up to 6 months, unless we are able to find a match in the open market within a reasonable drive.

8. Identify other organizations, partners or funders participating in the project and their roles.

Our partners in this project are the Town of Springerville.

9. Would you be able to implement the proposed plan if your organization received partial funding for this project?

If the BGCRV were to receive partial funding, we would need to find additional funding sources. Our local investors currently contribute to the club to assist in funding club activities and allowing us to not turn any child away if they are unable to pay. We may be able to find a used vehicle in another state.

10. Describe your plan for project financial sustainability beyond the grant period. If this is a program/project previously funded by the Gila River Indian Community describe efforts made towards the previously described sustainability plan.

The club has a small budget but is working on developing a more robust fundraising strategy so that the club can save for future capital improvements, such as a van.

11. Describe your plan to document progress and results.

This is a one-time purchase and would be a simple timeline of ordering through a local dealership.

12. Indicate any application to and/or awards made by a tribe other than the Gila River Indian Community for state shared revenues for this and any other project for the past five (5) years. If this information is included in a separate attachment, please indicate that here.

We have not applied for tribal grant funding before.



**Gila River Indian Community Grant Application
Grant Cycle 2021**

Project Budget

Budget Period: July 2021 – June 2022

For each budget item listed here please provide a narrative description on the following Project Budget Detail page.

Proposed Budget Expense (list each budget item)	Amount requested from GRIC	Amount requested or secured from other sources	In Kind contributions	Total Budget
1. Chevy Express 15 Passenger Van	\$40,000	\$0	\$0	\$40,000
2. Advertising Wrap	\$2,000	\$0	\$0	\$2,000
3. Click here to enter text.	\$0	\$0	\$0	\$0
4. Click here to enter text.	\$0	\$0	\$0	\$0
5. Click here to enter text.	\$0	\$0	\$0	\$0
6. Click here to enter text.	\$0	\$0	\$0	\$0
7. Click here to enter text.	\$0	\$0	\$0	\$0
8. Click here to enter text.	\$0	\$0	\$0	\$0
9. Click here to enter text.	\$0	\$0	\$0	\$0
10. Click here to enter text.	\$0	\$0	\$0	\$0
11. Click here to enter text.	\$0	\$0	\$0	\$0
12. Click here to enter text.	\$0	\$0	\$0	\$0
13. Click here to enter text.	\$0	\$0	\$0	\$0
14. Click here to enter text.	\$0	\$0	\$0	\$0
15. Click here to enter text.	\$0	\$0	\$0	\$0
Total Budget	\$42,000	\$0	\$0	\$42,000



Gila River Indian Community Grant Application Grant Cycle 2021

Project Budget Detail

Please provide a narrative description for each of the project budget items listed on the previous page. Include the dollar figure and how it was derived.

1. 15-Passenger Seating, 3rd row seats bench, 4th-Row Bench Seat, 6-CYLINDER, 8 Speakers, ABS brakes, Air Conditioning, AMFM radio Rear air conditioning, Remote keyless entry, Safety Canopy Side-Curtain Airbags, Speed control, Tachometer, Telescoping steering wheel, Tilt steering wheel, Traction control, Trip computer, Vinyl Sun Visors. \$40,000 from local dealership quote.

2. Click here to enter text.

3. Click here to enter text.

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13. Click here to enter text.

14. Click here to enter text.

15. Click here to enter text.

Other explanation: Click here to enter text.

To ensure a complete application and proper submission please refer to the Grant Application Instructions.